

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**September 26, 2023**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held September 26, 2023, at the district office, 3316 Market Street, Hannibal, MO beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Martin Judlowe; Vice-President, Michelle Lehenbauer; Directors, Aaron Ball, Joseph Strode, and Robert Sergent. Also present: District Treasurer, Nancy Morris; District Clerk, Ronda Barton; Mark Bross, Klingner & Associates PC, ; Alliance Divisional Manager, Josh Duncan; and Alliance Local Manager, Tyler Stuhlman. Guests included customers Ron and Jean Mack.

The meeting was called to order and presided over by President, Martin Judlowe.

Mr. Judlowe called for review of the August 22, 2023, Open Regular Session meeting minutes. The clerk provided a correction with Mr. Judlowe calling and presiding over the meeting. Mr. Sergent made a motion to accept the corrected **August 22, 2023, Open Regular Session** meeting minutes. Mr. Strode seconded. All ayes. Motion carried.

Mr. Judlowe addressed the guests, Mr. and Mrs. Mack who presented their usage history and recent unknown high usage data, obtained from district data log. Discussion occurred with Mr. Stuhlman confirming the data as well as no indication of a leak when sighting the meter during appointments. After further advisement from the board, the leak adjustment formula will be allowed. Mr. Strode motioned to approve the **adjustment**. Ms. Lehenbauer seconded. All ayes. Motion carried.

Mr. Judlowe requested discussion on the District's **Treasury Report and Other Financials**. Mr. Stuhlman highlighted each report as submitted. He noted the AWR chemical expense is significantly over budget. He also noted the AWR SWAT team will be in next week to help with leak identification; in turn the pumped gallons should decrease, lowering the chemical expenses. Mr. Strode motioned to approve the **August Financials** as submitted. Ms. Lehenbauer seconded. All ayes. Motion carried.

The **List of Bills** was reported as submitted, with Mr. Stuhlman noting the Kendrick Nutrient Mgmt. for lime sludge removal. The vendor stood by the \$84,000 bid amount, even though the actual bill should have been \$98,000 as there was more removal than anticipated, which was based on incorrect information received from last years' vendor. Mr. Sergent made a motion to approve the list of bills. Ms. Lehenbauer seconded. All ayes. Motion carried.

No *Legal Report* for discussion.

09/26/23

The **Operations Report** was presented as submitted by Mr. Stuhlman. He noted that due to recent leaks repaired, average daily pumped at the plant has decreased to 550,000 gpd; to be reported next month. TTHM discussion occurred with verification of tracking via charts in order watch for seasonal patterns effecting adjustments of chlorine. In addition to the report, the Minnow Creek hydrants have all been tested with good results; and the low flow issue was identified as the PRV valve which may need further adjustments. The customers are currently satisfied.

The **Engineer's Report** was reported by Mr. Bross as follows:

1) *Water Main Replacements:*

A. Reported as submitted.

2) *Norwoods WWTF:*

A. Reported as submitted, with a revised project completion date of 2025, however new completion timeline negotiations with DNR will be required as the facility is currently under voluntary enforcement.

B. The Scott Brothers have requested a signed **letter** from the board, which there should be no issues with such. Upon discussion, Mr. Sergent motioned to approved signature. Ms. Lehenbauer seconded. All ayes. Motion carried.

3) *TTHM* issues were previously discussed.

4) The *Office/shop layout* and cost were reported as submitted.

Prior to **Excavator and Excavator Trailer Replace** in *Other Old Business*, Mr. Stuhlman revisited the 500 radio meters approved purchases in June, and the chemical expense on the AWR expenses repair cap, discussed earlier. Overage of the AWR expense cap will be billed back to the district. That, along with the remaining 280 meters to be paid for (approximately \$77,000), has the potential to overextend the district. Discussion occurred on cancelling the order, however since there is no certain arrival time with back orders, will let the order stand. Moving forward, and upon discussion of the excavator bids, Mr. Sergent motioned to approve low bid from Luby Equipment, \$31,850. Ms. Lehenbauer seconded. All ayes. Motion carried. Ms. Lehenbauer motioned to approve the bid from Hall's Trailer sales in the amount of \$13,795. Mr. Sergent seconded. All ayes. Motion carried.

Furthering *Other Old Business*, Mr. Stuhlman has received a verbal bid for the electricity needed at the Hwy W shop, with Browns at \$3,100. Upon discussion Ms. Lehenbauer motioned to approve. Mr. Sergent seconded. All ayes. Motion carried. Verbal bids received for the dirt work and gravel, with Adam Bock at \$8,040. Mr. Sergent motioned to approve. Ms. Lehenbauer seconded. All ayes. Motion carried.

Ms. Barton presented the **Bad Debt Settlement Offer** recently received from a former customer. Discussion occurred, with Mr. Judlowe advising all future suggestions include the breakdown of cost of water. Mr. Sergent motioned to counteroffer with the 50% + plus collection fees. Mr. Strode seconded. All ayes. Motion carried.


For *New Business*, Mr. Stuhlman reported the **Customer Requests for Adjustment** as submitted. Upon discussion, Mr. Sergent motioned to approve. Mr. Strode seconded. All ayes. Motion carried.

09/26/23

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn. Ms. Lehenbauer motioned to adjourn the Open Regular session. Mr. Strode seconded. All Ayes. Motion carried. Meeting adjourned at 7:40 pm.



Ronda Barton, District Clerk



Martin Judlowe, President

09/26/23