

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
October 24, 2023

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held October 24, 2023, at the district office, 3316 Market Street, Hannibal, MO beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Martin Judlowe; Vice-President, Michelle Lehenbauer; Directors, Joseph Strode, and Robert Sergent. Director, Aaron Ball was absent. Also present: District Clerk, Ronda Barton; Mark Bross, Klingner & Associates PC; District Attorney, Mark Piontek, of Sandberg Phoenix & VonGontard P.C; Alliance Divisional Manager, Josh Duncan; and Alliance Local Manager, Tyler Stuhlman.

The meeting was called to order and presided over by President, Martin Judlowe.

Mr. Judlowe called for review of the September 26, 2023, Open Regular Session meeting. Ms. Lehenbauer made a motion to accept the corrected **September 22, 2023, Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Judlowe requested discussion on the District's **Treasury Report and Other Financials**. Mr. Stuhlman highlighted each report as submitted. He noted the AWR chemical expense remains significantly over budget by approximately \$40,000.00 and will be billed back to the District; however, the District's budget has accounted for the expense. Discussion occurred on reporting practice of accounted for water that is used at the plant. Mr. Bross explained that the way it is presented in the report is correct. Total water loss is simply gallons pumped vs gallons sold. Identifying accounted for usage in the report shows where some of that water loss went. The remaining after accounted for known water losses, is unaccounted for water. Mr. Sergent motioned to approve the **September Financials** as submitted. Mr. Strode seconded. All ayes. Motion carried.

The **List of Bills** was reported as submitted, with no further discussion. Mr. Sergent made a motion to approve the list of bills. Ms. Lehenbauer seconded. All ayes. Motion carried.

For the *Legal Report*, Mr. Piontek updated the board on a request for information for the grain belt express. Their attorney has conveyed there will be no interference with mains, or they will move at their expense. The District will need to provide maps of mains; however, based on the maps they have provided, Mr. Stuhlman needs more clear maps/information from them. Mr. Piontek will request such from his contact. Additionally, Verizon has recently contacted Mr. Stuhlman to renegotiate the contract for their antenna on the Hwy 36 tower, which includes a significant decrease in their annual fee paid to the District. Discussion occurred, and staff will contact them to express no interest in renegotiating the current contract.

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The **Operations Report** was presented as submitted by Mr. Stuhlman. He noted the hydrant flow tests at Minnow Creek Subdivision, mentioned last month, will be done every 5 years.

Mr. Stuhlman reported the District's 2024 Budget will be presented next month; a 5.9% increase to the AWR operations contract is proposed. The increase is to convert the part-time employee to full-time; as well as increase the starting wage for all employees in order to compete and retain with the current workforce.

The **Engineer's Report** was reported by Mr. Bross as follows:

1) *Water Main Replacements:*

A. Reported as submitted.

2) *Norwoods WWTF:*

A. Reported as submitted. Ms. Lehenbauer motioned to authorize execution of the updated **SRF Funding Application**. Mr. Sergent seconded. All ayes. Motion carried.

3) TTHM's had no discussion.

4) The shop/office code review for floor plans was distributed for review and comments at next month's meeting. Staff will provide a copy to Mr. Ball.

5) Additionally, Mike McKay has a proposed extension on Hwy M/Lone Cedar and is need of the required DNR Construction Permit. Ms. Lehenbauer motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

6) For informational purposes, Brad Peters has inquired of service availability to land on the west side of Veterans Rd. The territorial line goes right through it with the front being in the HBPW; and the back side belonging to the District. Since the property is all within the city limits, fire flow must be met, for which the District can manage.

For *Other Old Business*, bids have been obtained for the **Shop Guttering**. Mr. Sergent motion to approve Northeast Seamless Guttering, lowest bid of \$1875.00. Mr. Strode seconded. All ayes. Motion carried.

For *New Business*, Mr. Stuhlman reported the **Customer Requests for Adjustment** as submitted. Upon discussion, Mr. Sergent motioned to approve. Ms. Lehenbauer seconded. All ayes. Motion carried.

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn. Mr. Sergent motioned to adjourn the Open Regular session. Mr. Strode seconded. All Ayes. Motion carried. Meeting adjourned at 7:15 pm.


Ronda Barton, District Clerk


Martin Judlowe, President

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