

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**May 26, 2020**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held May 26, 2020, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Robert Sergent, Danny Behl. Charles Strode was absent. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; Local Manager, LaDon Atkinson; Alliance President, Tim Geraghty; Alliance Operations Supervisor, Tyler Stuhlman; and District Engineer, Mark Bross, of Klingner & Associates. Present via telephone conference included Water District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C.. Also in attendance was customer, Jon Kibbler. Due to the national emergency in effect, a telephone conference was available for the public.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the April 28, 2020, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **March 24, 2020, Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Burch welcomed Mr. Kibbler, in attendance with questions and issues in regard to pressure and rates. He has had to replace auto water valves due to increased water pressure since the water treatment plant was installed. He was advised to install pressure regulators, as advised in all District Water User Agreements, to decrease his pressure. The Board has previously approved installation of three distribution system pressure reducing valves in order to alleviate the issues, however delivery of necessary equipment has been delayed due to the Covid19 issue. Staff has been notified all equipment will be in by the end of June; including the valves which will be installed upon receipt. In addition, Mr. Kibbler expressed dissatisfaction with the engineering of the distribution system and the increased rates due to additional needs not anticipated; noting he was representing a group that is considering a class action lawsuit. He stated he will take the information provided to him by the Board given back to the group.

The Board agreed to modify the agenda to next discuss legal matters. Mr. Piontek addressed the following items:

The issue related to **Central Stone** was reported as submitted.

Related to **COVID 19 Response & Action** – he noted CARES funding is distributed by the State to counties based on population and eligibility for reimbursement seems to be interpreted broadly. Discussion occurred regarding possible reimbursement to the District and/or its customers who have been adversely affected due to the delay in equipment delivery. The District's water loss, for example, occurring due to the inability to construct the booster station,

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may be eligible. Staff will obtain documentation of the delays in equipment deliveries and apply for reimbursement, if eligible.

Regarding the issue of multiple residents currently on one meter and **Mr. Kenison's request** that the District reconsider the application of the District's rule, Mr. Piontek stated that the District was within its rights to implement that rule as it did. Further discussion resulted in the Board determining that it would not change its current course; allowing the instructions previously given to Mr. Kenison to stand without change. Mr. Piontek then excused himself from the conference call.

Mr. Atkinson presented the **List of Bills** as submitted. In response to a question from the Board, Mr. Atkinson noted that Item #6 for *D&K Supply* in the amount of \$3,927.88 was for the purchase of fittings and meter wells for new installations. With no further discussion, Mr. Judlowe motioned to approve the list as submitted. Mr. Behl seconded. All ayes. Motion carried.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Atkinson detailed each report as submitted. With no further discussion on the submitted financial reports, Mr. Behl motioned to approve the **Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Atkinson presented the **Series 2019B Project Fund Disbursement** request, in the amount of \$26,899.89. Discussion occurred on anticipated additional booster station expenses, with amounts totaling approximately \$176,000, leaving an excess of remaining loan funds of about \$300,000-\$350,000 upon completion which can be returned or used for other projects. Mr. Behl motioned to approve authorizing the Board president to sign the document. Mr. Sergent seconded. All ayes. Motion carried.

The **Banking Resolution** for updating Saints Avenue Bank to Mr. Atkinson was reported as submitted. Mr. Judlowe motioned to approve as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Geraghty reported on the **Covid19 Response and Actions** memo as submitted, noting the letters sent have put the District on the county's radars, and staff will continue to pursue available funding.

The **Operations Report** was presented by Mr. Stuhlman as submitted. He noted on the cost of non-revenue *Water Loss* is lower than April last year, when purchasing from HBPW. Discussion occurred on the treatment plant usage, being approximately 1 million gallons/month, which includes backwashing of filters.

The **Engineer's Report** was given by Mr. Bross as follows:

*Water Plant/Water Supply Project Updates:*

Project 1A-B) Reported as submitted, with no updates

Project 1C) Reported as submitted. Upon discussion, Mr. Sergent motioned to accept the bid from Lake Construction Company for booster station work, in the amount of \$17,450. Mr. Judlowe seconded. All ayes. Motion carried.

*Lake Hannibal WWTP Disinfection System:*

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Project 2A) Reported as submitted. Currently waiting on the UV to be delivered, anticipated for first half of June.

*Water Supply to Palmyra:*

Project 3A) Discussion occurred on the estimated cost of \$2,984,000 to construct a water line to Palmyra, which would likely cost less than building a new water treatment plant, if the City determined the need for additional supply in the future.

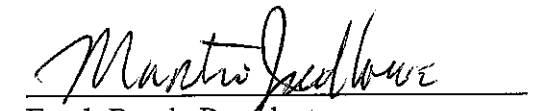
For *Other Old Business*, based on the earlier discussion, the Board directed staff to send Mr. Kenison a response letter to move forward with installing two new meters, along with the cost estimate.

For *Other New Business*, Mr. Atkinson submitted the **Customer Request for Adjustment**. Upon discussion, Mr. Sergent motioned to approve. Mr. Behl seconded. All ayes. Motion carried.

Furthering *Other New Business*, discussion occurred regarding the **Customer Service After Hours Emergencies memo**. A letter will be sent to US Cellular requesting an upgrade of service to the area with poor service. Staff will look into development of a social media page and provide additional information to the Board for later consideration.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Behl motioned to adjourn the Open Regular Session. Mr. Judlowe seconded. All ayes. Motion carried. Meeting adjourned at 8:00 p.m.

  
Ronda Caley Barton, District Clerk

  
~~Frank Burch, President~~  
Martin Judlowe, President