

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**May 28, 2019**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held May 28, 2019, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Danny Behl, Charles Strode, and Robert Sergent. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; District Engineer, Mark Bross, of Klingner & Associates; Tim Geraghty, Alliance President; Alliance Local Manager, Lucas Drullinger; and Alliance Operations Supervisor, Tyler Stuhlman.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the April 23, 2019, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **April 28, 2019 Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted. Mr. Sergent motioned to approve the **Financials** as submitted. Mr. Judlowe seconded. All ayes. Motion carried.

Mr. Drullinger presented the **Project Fund Disbursement** request #2, in the amount of \$273,228.96, for Board President's signature. Mr. Strode motioned to approve. Mr. Judlowe seconded. All ayes. Motion carried.

The **List of Bills** was presented by Mr. Drullinger, with discussion regarding the HBPW payment for purchased water includes rate increase as well as additional water being used for WTP startup. Mr. Drullinger also noted the pump and the blower replacement expenses for LHE WWTP. Mr. Sergent motioned to approve as submitted. Mr. Strode seconded. All ayes. Motion carried.

For the *Legal Report*, Mr. Drullinger reported that Mr. Piontek is awaiting signatures from BNY Mellon and HBPW; staff advised that upon receipt, the pay-off funds from the *City of Hannibal Escrow Funds* shall be deposited into the General Checking Fund. Discussion occurred on future utilization the monies, with advisement to postpone spending until WTP costs, and loan payment needs are determined.

The **Operations Report** was presented by Mr. Stuhlman as submitted. Discussion occurred on the bore across the Bay, for which completion is necessary for WTP start-up. Due to flooding they have had to pull back out; however they were able to leave reaming equipment in place for quick start up work once the water has receded again. Further discussion occurred on contractor payments, for which will be held until all clean-up has occurred. Additional discussion occurred on the unaccounted for water loss. Discussion occurred on utilization of the escrow

funds for known leak areas, with advisement to postpone spending until WTP costs, and loan payment needs are determined.

The **Engineer's Report** was given by Mr. Bross as follows:

*Water Plant/Water Supply Project Updates:*

- 1A) Reported as submitted, with the THM results having come in with no issues.
- 1B-C) Reported as submitted. The Board requested a total expense list at completion of the project.
- 1D) No discussion.
- 2A) *Lake Hannibal WWTP Disinfection System*, reported as submitted.
- 3A) *Route 36 Tank Inspection*, was reported as submitted. Staff has received a copy of the report.

For *Other Old Business*, the **Customer Adjustment Policy Review** was submitted with no changes requested to the District's current policy.

For *Other New Business*, Mr. Drullinger submitted the **Bond Compliance Policy Update**, which adds the Series 2019 lease purchase agreement. With no discussion, Mr. Sergent motioned to approve. Mr. Strode seconded. All ayes. Motion carried. The **Mo Code of Ethics** was presented, with clarification in regard to appointed Board members being required to file the financial disclosure within 30 days of appointment. Mr. Sergent motion to approve as submitted. Mr. Strode seconded. All ayes. Motion carried.

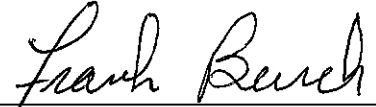
Furthering *Other Old Business*, Mr. Drullinger submitted the **2018 Bond Compliance Acknowledgment** with no further discussion. Finalizing *Other New Business*, **Customer Requests for Adjustments** was submitted. Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

For *Other and Informational*, the **2018 Consumer Confidence Report** was submitted. The link for customers to access will be on the back of the June printed bills, as there is a July 1<sup>st</sup> deadline for providing to customers. A hard copy will be available upon request.

An addition to *Other and Informational*, included the Wade Stables Engagement letter. They have completed their audit visit, and will be presenting at the June meeting. Mr. Strode motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Strode motioned to adjourn the Open Regular Session. Mr. Sergent seconded. All ayes. Motion carried. Meeting adjourned at 7:20 p.m.

  
Ronda Caley Barton, District Clerk

  
Frank Burch, President