

**Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
March 3, 2020**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held March 3, 2020, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Robert Sergent, Danny Behl, and Charles Strode. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C.; Alliance President, Tim Geraghty; Alliance Local Managers, Lucas Drullinger and LaDon Atkinson; and Alliance Operations Supervisor, Tyler Stuhlman. District Engineer, Mark Bross, of Klingner & Associates arrived shortly after 6:30 p.m.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the January 28, 2020, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **January 28, 2020, Open Regular Session** meeting minutes. Mr. Judlowe seconded. All ayes. Motion carried.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted, noting the **revised and distributed pages**. With no further discussion on the submitted financial reports, Mr. Behl motioned to approve the **Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Drullinger presented the **Establish Series 2019A/B Account memo** as submitted. Upon discussion, Mr. Sergent motioned to approve the resolution for the purpose of monthly transfers. Mr. Behl seconded. All ayes.

The **Series 2019B Project Fund Disbursement** request was tabled for the April meeting.

Mr. Drullinger reported on the **Fidelity/Crime Bond Policy memo**, with the increase of \$110 reflected on the current **List of Bills**.

The **revised List of Bills**, to include adjustments to the HBPW Ideal Villa and the Customer Deposits; and the removal of the Series 2019B disbursement, was presented by Mr. Drullinger. With no further discussion, Mr. Strode motioned to approve the **revised List of Bills** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Drullinger presented two **Resolutions, Wire Transfer for Series 2013 payment**, and the **Debt Service Reserve Fund – 2013 Certificate of Deposit Maturity**. With no further discussion, Mr. Sergent motioned to approve as submitted. Mr. Behl seconded. All ayes. Motion carried.

*Approved
2-1*

For the *Legal Report*, Mr. Piontek had no update on *C&S Construction*. No reimbursement from *Central Stone* has been received. Mr. Piontek will contact their attorney once again. Additional *Legal Report* items arose in regard to interconnections. Mr. Bross reported the Hannibal BPW expressed interest in a mutual aid agreement. Upon discussion, due to costs involved to do so at existing booster stations, the Board will re-visit later. In addition, the Palmyra Board of Public Works has expressed interest in evaluating the feasibility of connecting to the District's distribution system in the future. Mr. Bross offered to provide an engineering evaluation and estimate of construction costs for a fee of \$2,400. The Board asked Mr. Geraghty to reach out to Palmyra BPW, to find out if they will agree to split the cost of the evaluation.

The **Operations Report** was presented by Mr. Stuhlman as submitted. Discussion occurred on the differences in footages and depths of the two wells; as well as collaboration between plant operators and distribution staff on usage and psi levels on a daily basis, in order to closely monitor possible leak events.

Mr. Drullinger submitted the *EDMR Transfer* to remove Lucas Drullinger and add new Local Manager, LaDon Atkinson, as the certifier for Mo DNR reports.

The **Engineer's Report** was given by Mr. Bross as follows:

Water Plant/Water Supply Project Updates:

1A) Reported as submitted.

1B) Reported as submitted.

1C) Reported as submitted. In addition, it has been determined a SCADA and meter will need to be added at the new booster station. Upon discussion, Mr. Judlowe motioned to approve the proposal in the amount of \$7,350. Mr. Strode seconded. All ayes. Motion carried.

1D) Reported as submitted.

2A) The DNR permit has been received for the *Lake Hannibal WWTP Disinfection System*. The project should be under construction by August 2020.

For *Other Old Business*, Mr. Drullinger reported on the **Multiple Residents Review memo**. Upon discussion, the Board decided to allow express written permission to waive the requirement for separate service lines and meters to the residential customers listed in the memo. Mr. Piontek will draft response letters to the customers listed in the memo.

For *Other New Business*, Mr. Drullinger submitted the **Customer Request for Adjustment**. Upon discussion, Mr. Behl motioned to approve the adjustments. Mr. Sergent seconded. All ayes. Motion carried.

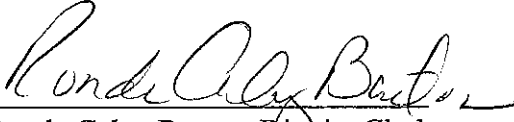
Continuing *Other New Business*, Mr. Drullinger submitted the **Annual Directors & Officials Policy memo**. Mr. Sergent motioned to approve the insurance policy in the amount of \$1,340. Mr. Strode seconded. All ayes. Motion carried. The **Annual Destroyed Records memo** was presented as submitted. Mr. Sergent motioned to approve. Mr. Strode seconded. All ayes. Motion carried.

Furthering *Other New Business*, the **Customer Credit Card Payment Options** were presented by Mr. Drullinger. Discussion occurred on fees and options including credit card acceptance by office staff. Mr. Sergent motioned to accept the proposal from Court Money with no fees

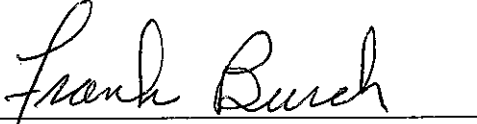
incurred to the District, and cease in-house credit card collections, effective in 60-days. Mr. Judlowe seconded. All ayes. Motion carried.

Finalizing *Other New Business*, Mr. Drullinger **distributed a memo** regarding **Disconnect for Non-Payment Minimum**. Upon discussion, Mr. Sergent motioned to increase the minimum for disconnection to \$45. Mr. Behl seconded. All ayes.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Sergent motioned to adjourn the Open Regular Session. Mr. Judlowe seconded. All ayes. Motion carried. Meeting adjourned at 7:35 p.m.



Ronda Caley Barton, District Clerk



Frank Burch, President