

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**March 26, 2019**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held March 26, 2019, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Danny Behl, Charles Strode, and Robert Sergent. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; District Engineer, Mark Bross, of Klingner & Associates; District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C.; Alliance Director of Operations, Tony Sneed; Alliance Local Manager, Lucas Drullinger; and Alliance Operations Supervisor, Tyler Stuhlman. Guests in attendance were Karla Strode and Mark Baxter, customers.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the February 26, 2019, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Sergent motioned to accept the **February 26, 2019 Open Regular Session** meeting minutes. Mr. Judlowe seconded. All ayes. Motion carried.

Mr. Baxter was addressed for the **Customer Request for Adjustment, Unknown Usage**. The meter has been verified to have no leaks by staff, before and after changing the meter to data-log capability. Upon discussion regarding the possible issues that could have caused the high usage, Mr. Strode motioned to approve an adjustment utilizing the leak adjustment policy. Mr. Judlowe seconded. All ayes. Motion carried.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted. Mr. Strode motioned to approve the **Financials** as submitted. Mr. Behl seconded. All ayes. Motion carried.

Mr. Drullinger presented the **Project Fund Disbursement** request, in the amount of \$523,555.52, for Board President's signature, along with accompanying expenses and interest earned information. Staff will return to providing the individual expense list in board packets going forward. Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

The **Certificates of Deposit Maturity** was presented by Mr. Drullinger, as submitted. Upon discussion, Mr. Strode motioned to approve the **Debt Service Reserve Fund 2013 Resolution** for renewal. Mr. Sergent seconded. All ayes. Motion carried. Continuing with the CD Maturities, the options for the **Debt Service Replacement & Extension Fund 2013** were discussed; Mr. Judlowe motioned to approve the **Resolution** to close the certificate. Mr. Behl seconded. All ayes. Motion carried. Following, Mr. Strode motioned to approve the **Resolution** to establish a monthly transfer account for the **Debt Service Replacement & Extension Fund 2013**. Mr. Sergent seconded. All ayes. Motion carried.

The **List of Bills** was presented by Mr. Drullinger, with no discussion. It was noted the check in the amount of \$3,000.00 will be voided, due to the previous decision to close the DS R&E 2013 CD. Mr. Bross noted the crop damage payment is the final one. Mr. Sergent motioned to approve as submitted. Mr. Strode seconded. All ayes. Motion carried.

For the *Legal Report*, Mr. Piontek has sent correspondence to HBPW regarding the settlement of the escrow account, with the amount based off of the present market value. He has received no response to date. Mr. Sneed reported, recent correspondence was received from Bank of New York, stating they do not want to allow the change of agents requested by the HBPW and the District.

The **Operations Report** was presented by Mr. Stuhlman as submitted with no further discussion.

Mr. Drullinger presented the **Purchase Request** as submitted. Upon discussion, Mr. Strode motioned to approve the purchase of meters in the amount of \$17,436.90. Mr. Judlowe seconded. All ayes. Motion carried.

The **Engineer's Report** was given by Mr. Bross as follows:

*Water Plant/Water Supply Project Updates:*

1A-D) Reported as submitted and previously discussed.

2A) *Lake Hannibal WWTP Disinfection System*, reported as submitted.

3A) A **Capital Needs Plan** memo was distributed, with discussion occurring on possible sale of land. The sale will be tabled until the water treatment plant is completed.

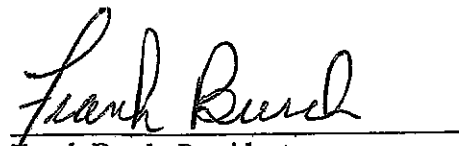
For *Other Old Business*, the MoREC Large Power Contract, discussed and approved at last month's meeting, has been signed. Rather than revise the language of the previously proposed five-year contract, they have changed it to a one-year contract.

For *Other New Business*, Mr. Drullinger reported on **Customer Requests for Adjustments** as submitted. Mr. Strode motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

In *Other and Informational*, Mr. Sneed noted in regard to the **HBPW Rate Increase Notification**, with the new rates, along with the future HBPW rate increases, the purchase costs will be more than the water treatment plant production costs.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Sergent motioned to adjourn the Open Regular Session. Mr. Strode seconded. All ayes. Motion carried. Meeting adjourned at 7:25 p.m.

  
Ronda Caley Barton, District Clerk

  
Frank Burch, President