

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**June 23, 2020**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held June 23, 2020, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: Vice-President, Martin Judlowe; Directors, Robert Sergent, Danny Behl. Frank Burch and Charles Strode were absent. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; Local Manager, LaDon Atkinson; Alliance Director of Operations, Tony Sneed; Alliance Operations Supervisor, Tyler Stuhlman; and District Engineer, Mark Bross, of Klingner & Associates; and District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C. Also in attendance was customer, Jon Kibbler; and Paul Richards, of Wade Stables. Due to the national emergency in effect, a telephone conference was available for the public.

The meeting was called to order and presided over by Vice-President President, Martin Judlowe.

Mr. Judlowe called for review of the May 26, 2020, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **May 26, 2020, Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

The meeting was turned over to attorney, Mr. Piontek, who noted the June election results. He then called for the **Annual Re-Organization of the Board**, by requesting nominations for Board President. Mr. Burch was motioned as Board President, along with the remainder of the previous appointments as nominations by Mr. Sergent. Mr. Behl seconded. Mr. Piontek called for nominations of all appointments to be ceased. Mr. Sergent motioned. Mr. Behl seconded. All ayes. Motion carried.

Mr. Judlowe welcomed Mr. Kibbler, in attendance with questions and issues in regard to pressure and rates. He continues to replace auto water valves due to increased water pressure since the water treatment plant was installed and inquired of the status of the pressure reducing valves and booster station installations. He was advised the hope is for installation by July 4<sup>th</sup>, however being a holiday week, not certain. Further discussion occurred regarding possible reasons for the line breaks, such as weak points, age, and flow change in pipes. He added he had no issue with quality/chlorine smells and taste, until the plant started up; the plant is meeting all Department of Natural Resources requirements and is closely monitored. In addition, discussion occurred on increased rates, with Mr. Sergent requesting information on the cost to produce the water, less the debt incurred to do so. Mr. Sneed will have that information and has been monitoring expenses since start up occurred. The history for the building of the plant was given which included the need for a consistent, reliable water system. Staff will provide a quarterly newsletter in order to keep customers up-to-date on, and either mail or post on the District website. Mr. Kibbler again noted he was representing a group that is

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considering a class action lawsuit. He will again take the information provided to him by the Board, back to the group.

Mr. Richards presented the **2019 District Audit**, and referred to the Manager's Discussion & Analysis provided by AWR, and the footnotes as an overview. He reported the audit went well. Discussion occurred on the utilization of the audit for future planning and budgeting. With no further discussion, Mr. Sergent motioned to accept the audit and approve Mr. Judlowe's signature on the representation letter.

Mr. Judlowe requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Atkinson detailed each report as submitted. With no further discussion on the submitted financial reports, Mr. Behl motioned to approve the **Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Atkinson presented the **List of Bills** as submitted, with no discussion. Mr. Sergent motioned to approve the list as submitted. Mr. Behl seconded. All ayes. Motion carried. Mr. Sergent began discussion in regard to pursuance of supplying the City of Palmyra, and Marion County, now with the study completed. Discussion occurred on the needs and funds, with Mr. Stuhlman agreeing to approach Marion County.

The **Series 2019B Project Fund Disbursement** request, in the amount of \$757.47 was motioned to authorize Mr. Judlowe's signature by Mr. Sergent. Mr. Behl seconded. All ayes. Motion carried.

The **Available for Write-Off** was reported as submitted. Upon discussion, Mr. Behl motioned to approve in the amount of \$1,935.03. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Atkinson reported on the **COVID 19 Response & Action** as submitted. He noted staff is still awaiting an application from Marion County, as well as the accompanying booster station delay letter and breakdown of expenses and funds request submitted for potential CARES funding.

The **Discontinuation of Temporary Waiver of Disconnection Policy** was submitted and upon discussion, Mr. Behl motioned to resume disconnections on July 27, 2020; and allow an extension of payment agreements for up to 6-months. Mr. Sergent seconded. All ayes. Motion carried. Mr. Judlowe requested to re-visit at the July meeting.

Mr. Piontek's *Legal Report* had no update to the **Multiple Resident – Kenison Update**. Staff confirmed no further correspondence has been received. In addition, previously month's Central Stone Update; the outstanding legal fees have been received.

The **Operations Report** was presented by Mr. Stuhlman as submitted. It was noted four of the leak repairs, were weather related. Discussion occurred on additional staffing if need be, for which the Board was assured other AWR divisions are always available for such.

Mr. Atkinson presented the **Request for Annual Service Agreement** for the District's three generators as submitted. Discussion occurred, with Mr. Sergent making the motion to approve Gateway Industrial Power with the low bid. Mr. Behl seconded. All ayes. Motion carried.

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The **Engineer's Report** was given by Mr. Bross as follows:

*Water Plant/Water Supply Project Updates:*

Project 1A) Reported as submitted, with no updates.

Project 1B) Reported as submitted. In addition, a land disturbance permit was required during construction, which is now complete. The permit termination was submitted for signature. Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

Project 1C) Reported as submitted and previously discussed. However, a need for a programming change to the SCADA system for the Antioch tower and booster station was submitted. The installer of the system at the WTP, Primex/Hydrokinetics has provided a cost for such in the amount of \$3,673. Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

*Lake Hannibal WWTP Disinfection System:*

Project 2A) Reported as submitted. Will monitor for August 2020 compliance deadline; if can't meet, an extension letter will be sent to MDNR.

Addition to **Engineer's Report** included formal approval of prior month's discussion on the need **Booster Station – Electrical Service** as submitted. Mr. Sergent motioned to approve the quote from Richard's Electric Motor Company in the amount of \$9,800. Mr. Behl seconded. All ayes. Motion approved.

For *Other Old Business*, discussion occurred on the **Update – Customer Service After Hours Emergencies** as submitted. A social media page will no longer be pursued. In addition, staff will check into costs for a new website that enables customers to sign up for alerts.

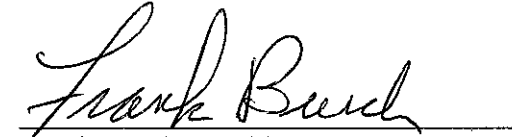
For *Other New Business*, Mr. Atkinson submitted the **Customer Request for Adjustment**. Mr. Sergent motioned to approve. Mr. Behl seconded. All ayes. Motion carried.

The **2019 Consumer Confidence Report** was noted as now available, with the information for such printed on the back of the latest customer bills.

Returning to the discussion regarding the **Request for Annual Service Agreement**, Ms. Lehenbauer requested further investigation on the bids received; staff will do so. Mr. Behl motioned to revise above to reflect approval of the low bid subject to outcome. Mr. Sregent seconded. All ayes. Motion carried.

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn; Mr. Sergent motioned to adjourn the Open Regular Session. Mr. Behl seconded. All ayes. Motion carried. Meeting adjourned at 8:20 p.m.

  
Ronda Caley Barton, District Clerk

  
Frank Burch, President