

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
June 25, 2019

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held June 25, 2019, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Danny Behl, Robert Sergent. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; District Engineer, Mark Bross, of Klingner & Associates; District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C.; Alliance Director of Operations, Tony Sneed; and Alliance Local Manager, Lucas Drullinger. Guests included Paul Richards, auditor of Wade Stables PC; and Trevor McDonald, of the Hannibal Courier-Post.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the May 28, 2019, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **May 28, 2019 Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

The guests were welcomed, and Mr. Richards presented the **2018 District Audit**, and referred to the Manager's Discussion & Analysis provided by AWR, as an overview. He reported there were no findings, and the overall audit went well. Mr. Drullinger referred to the **Audit Related Memo**, for further information prepared by AWR management.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted. Upon discussion regarding interest earned on the most recent loan, Mr. Judlowe motioned to approve the **Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Drullinger presented the **Project Fund Disbursement** request #3, in the amount of \$547,012.42, for Board President's signature. Upon discussion regarding remaining funds available vs. future payments, Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

The **List of Bills** was presented by Mr. Drullinger, who noted the WTP DNR permit payment will be refunded to the District; and the Mission Communication LLC as being an annual fee. Mr. Sergent motioned to approve as submitted. Mr. Behl seconded. All ayes. Motion carried.

Mr. Drullinger submitted the **Available for Write-Off List**. Discussion occurred on the comparison to previous write-offs; with this 6-month list being less than the one December. However, the list does fluctuate each time presented. Mr. Behl motioned to approve as submitted. Mr. Judlowe seconded. All ayes. Motion carried.

For the *Legal Report*, in regard to the *City of Hannibal Escrow Funds Update*, Mr. Piontek **distributed**, the **First Amendment to Escrow Trust Agreement** along with the **Incumbency Certificate**, both documents required to terminate the current agreement. Upon receipt of signatures from all parties, the total balance of \$339,181.00 will be deposited into the District's account by July 31, 2019. Mr. Behl motioned to approve both documents, with a correction to the name *Sergent*. Mr. Mr. Sergent seconded. All ayes. Motion carried.

The **Operations Report** was presented by Mr. Drullinger as submitted. Discussion occurred on the bore across the Bay, for which completion is necessary for WTP start-up. Ray's Construction is anticipating to be done by 6/27. It was noted most of the water loss was due to the leak found on Dow Trail; as well as WTP startup water, which will continue until completion.

The **Engineer's Report** was given by Mr. Bross as follows:

Water Plant/Water Supply Project Updates:

1A-D) Reported as submitted, noting once raw water is to the plant, it won't take long to finalize. Advised closed session for further discussion on WTP issues.

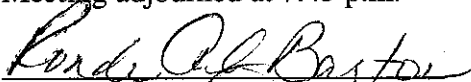
2A) *Lake Hannibal WWTP Disinfection System*, reported as submitted.

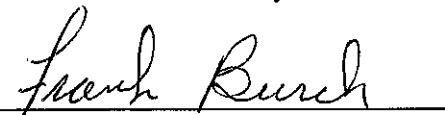
There was no *Other Old Business* for discussion.

For *Other New Business*, Mr. Drullinger submitted the **Customer Request for Adjustments**. Mr. Judlowe motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Burch then called for a motion to convene into Closed Executive Session, for the purpose of the aforementioned legal discussion - Section 610.021(1) to discuss matter(s) involving legal actions, confidential and/or privileged communications between District officials, its representatives and its attorneys. Mr. Behl motioned to close into Executive Session. Mr. Sergent seconded. Roll call vote taken. Ayes: Burch, Judlowe, Behl, Sergent. Nays: 0.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Sergent motioned to adjourn the Open Regular Session. Mr. Behl seconded. All ayes. Motion carried. Meeting adjourned at 7:45 p.m.


Ronda Caley Barton, District Clerk


Frank Burch, President