

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**June 26, 2018**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held June 26, 2018, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; and Directors, Danny Behl, and Robert Sergent. Director, Charles Strode was absent. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; District Engineer, Mark Bross, of Klingner & Associates; District Attorney, Mark Piontek of Lewis Rice LLC; Alliance Regional Operations Manager, Tony Sneed; Alliance Local Manager, Lucas Drullinger; and Alliance Operations Supervisor, Tyler Stuhlman. Guests in attendance included Steve Boggiano of Wade Stables; and customers, Nick and Ally Johnston.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the May 22, 2018, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Sergent motioned to accept the **May 22, 2018, Open Regular Session** meeting minutes. Mr. Behl seconded. All ayes. Motion carried.

The guests were welcomed, and Mr. Burch addressed Nick Johnston, who presented his **request for adjustment** due to theft. Mr. Stuhlman had data-logged the new meter and it was apparent when the theft occurred; Mr. Johnston has locked the hydrant. Upon discussion, Mr. Judlowe motioned to approve the adjustment, based on the leak adjustment policy, in the amount of \$322.83. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Boggiano then presented the highlights of the **2017 District Audit**, which were included in the accompanying **Memo**. In addition, he noted the restricted asset increase of \$9.5 million, due to the water plant project; and there were no material weaknesses, conflicts, or issues found during the audit. With no further discussion, Mr. Behl motioned to approve the annual audit. Mr. Judlowe seconded. All ayes. Motion carried. The audit will be sent to agencies whom have requested, to include USDA.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted, noting the *Total Cash Balance* is just below the 3-month Operations/P&I expense coverage. With no further discussion, Mr. Behl motioned to approve the **Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Drullinger presented the **Project Fund Disbursement** request for Board President's signature. Mr. Behl motioned to approve the disbursement and Board president signature. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Drullinger presented the **List of Bills**, noting the radio meter purchase under the *Extension & Replacement Fund*. Due to the D.O. and pH probes listed bill from USA BlueBook, which was budgeted for in the 2018 Capital Budget, the **Purchase Request** was also submitted for the

Approval  
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amount of \$1,389.47, with AWR discount. Mr. Sergent motioned to approve the bills as submitted. Mr. Behl seconded. All ayes. Motion carried. Mr. Sergent motioned to approve the **Purchase Request**. Mr. Judlowe seconded. All ayes. Motion carried.

The **Available for Write-Off** list was presented by Mr. Drullinger. He noted the total of \$2,364.40 was less than 1% of the annual revenues budget. Upon discussion, Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Drullinger reported the **2017 Bond Compliance** has been completed, with the only update being the 2017A Loan. No action required.

For *Legal Report*, Mr. Piontek and Mr. Drullinger reported only one deed at the sand filter is outstanding before completion of the Norwoods Wastewater acquisition, which is no cost to the District.

The **Operations Report** was presented by Mr. Stuhlman as submitted, with discussion occurring regarding leaks on Sunnyside Lane, which is all rock and most likely caused by such; and County Road 258, which is dirt and unknown why leaks are occurring. It was noted on the *annual accountability report*, the *May 2019 Total/Unaccounted For Loss %*, is incorrect and should be 20% and 11%. Regarding the need for a P.E.R. from Klingner & Associates for the Lake Hannibal WWTF UV system, one should be provided in July, and will be an approximate \$100,000 project.

The **Purchase Request** was previously been approved.

The **Engineer's Report**, was given by Mark Bross as follows:

*Water Plant/Water Supply Project Updates:*

- 1A) *Water Wells* - Reported as submitted. Specific chemical dosing requirements with the raw water are still being determined and should be close to completion in July.
  - 1B) *Water Mains* - Reported as submitted.
  - 1C) For *Water Plant* items, Mr. Bross noted Plocher Construction on track for April 2019 completion; staff and he have been meeting twice a week.
    - Regarding the Hwy 61 crossover removal requirement, MoDOT has recently agreed to pay for such. However, an entrance widening permit is required, along with payment of \$2,500 for the permit. Upon discussion, a motion was made by Mr. Behl to sign and pay for the permit, and submit an accompanying letter to allow up to 60' widening. Mr. Sergent seconded. All ayes. Motion carried.
    - Plocher Construction pay request in the amount of \$728,295.44 was motioned for signature by Mr. Sergent. Mr. Behl seconded. All ayes. Motion carried.
    - Discussion occurred on the need for a change order request from Plocher Construction for items including additional steel for corners, 2 valves for lagoon isolation, floor drains in chemical feed room and replacing a duplex sump pump with a simplex. Mr. Sergent motioned to approve the order in the amount of \$66,522.30. Mr. Judlowe seconded. All ayes. Motion carried.
  - 1D) Reported as submitted with no further discussion.
- Route 168/County Road 402 Water Main Replacement:*
- 2A) Reported as submitted.

No *Other Old Business* was discussed.

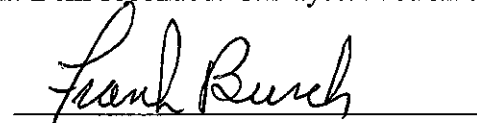
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For *Other New Business*, Mr. Drullinger reported on **Customer Requests for Adjustments** as submitted. Upon discussion, Mr. Behl motioned to approve. Mr. Judlowe seconded. All ayes. Motion carried.

In regard to *Other and Informational*, the **2017 Annual CCR Report**, discussion occurred on the District violation listed. Mr. Drullinger wanted all to be aware, it was for monitoring only; the District is required to take eight samples, however in the month noted, only four were taken.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Sergent motioned to adjourn the Open Regular Session. Mr. Behl seconded. All ayes. Motion carried. Meeting adjourned at 7:25 p.m.

  
Ronda Caley Barton, District Clerk

  
Frank Burch, President