

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**July 24, 2018**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held July 24, 2018, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; and Directors, Danny Behl, Charles Strode, and Robert Sergent. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; District Engineer, Mark Bross, of Klingner & Associates; District Attorney, Mark Piontek of Lewis Rice LLC; Alliance Regional Operations Manager, Tony Sneed; Alliance Local Manager, Lucas Drullinger; and Alliance Operations Supervisor, Tyler Stuhlman. Guests in attendance included Michele Curry and Ryan Rapp of Commerce Bank.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the June 26, 2018, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **June 26, 2018, Open Regular Session** meeting minutes. Mr. Behl seconded. All ayes. Motion carried.

The guests were welcomed, and Mr. Burch welcomed Ms. Curry and Mr. Rapp whom referred the Board to the **Commerce Bank Options Presentation**. For several years the bank has waived all fees for the District, as a courtesy for being a long-term customer; however, they will no longer be able to do so. Discussion occurred on the upcoming fees for the accounts the District currently holds, along with the reasons for such – utilization of ACH, online bank statements, the types of accounts, etc.; and how to avoid increased fees by re-structuring of the current accounts. Mr. Sneed noted another AWR division just experienced this with their bank; upon Request for Proposals from surrounding local banks, a \$5,000 annual savings occurred by switching banks, as the market is competitive. Ms. Curry and Mr. Ryan indicated if the District should proceed with an RFP, they will remain competitive to keep the District as their customer, as well as waive the fees for July and August. Mr. Sergent motioned to allow re-structuring of the accounts, in order for the fees to be waived. Mr. Strode seconded. All ayes. Motion carried. The representatives thanked the Board for the opportunity to present and excused themselves. Upon further discussion, Mr. Sneed will provide the RFP to be distributed to local banks in August, for a decision to be made in September.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted. With no further discussion, Mr. Sergent motioned to approve the **Financials** as submitted. Mr. Judlowe seconded. All ayes. Motion carried.

Mr. Drullinger presented the **Project Fund Disbursement** request for Board President's signature. Upon discussion in regard to Plocher Construction and the smaller pay request, as well as explanations for previously paid legal fees, Mr. Behl motioned to approve the disbursement and Board president signature. Mr. Sergent seconded. All ayes. Motion carried.

*Approved  
2-1*

Mr. Drullinger presented the **List of Bills**, with no discussion. Mr. Sergent motioned to approve the bills as submitted. Mr. Strode seconded. All ayes. Motion carried.

For *Legal Report*, Mr. Drullinger reported the developers of Norwoods have yet to sign the one remaining deed; it should be completed by August. Mr. Piontek addressed the **HBPW Class Action Settlement**, whereby he advises for the District to opt-out/exclude, which will still allow the District to pursue HBPW if a District customer should attempt legal action against the District. Mr. Strode motioned for the District attorney to pursue as advised. Mr. Sergent seconded. All ayes. Motion carried.

The **Operations Report** was presented by Mr. Stuhlman as submitted. He noted the County Road 423 main replacement will be occurring in July/August; C&S Construction and sub-contractor Rays Construction, will be in the area to begin the main replacement project, and plan to complete it then. It was reiterated the expense will not be the District's. In regard to the theft of water by a customer, the sheriff has been given an invoice for repairs and water usage, and the amount due will prompt a felony charge. Staff has devised a plan to cut off the services to the home completely, however it will require accessing the property behind a locked gate and the sheriff's presence. Mr. Stuhlman furthered noted staff has repaired seven leaks, which will be reflected on next month's report. Mr. Sneed commended Mr. Drullinger and staff, as there have been three additional certifications obtained in July.

The **Engineer's Report**, was given by Mark Bross as follows:

*Water Plant/Water Supply Project Updates:*

1A) *Water Wells* - Reported as submitted. Specific chemical dosing requirements with the raw water are still being determined and should be close to completion in August.

1B) *Water Mains* - Reported as submitted.

1C) For *Water Plant* items, reported as submitted, with further discussion on progress.

- Plocher Construction pay request in the amount of \$548,447.35 was motioned for signature by Mr. Sergent. Mr. Behl seconded. All ayes. Motion carried.

1D) Reported as submitted with no further discussion.

1E) An addition to the **Engineer's Report** included the entrance widening permit, recently received from MoDOT. Upon discussion in regard to the language which does include "up to 60 feet" as directed, Mr. Judlowe motioned for approval of signatures. Mr. Sergent seconded. All ayes. Motion carried.

*Route 168/County Road 402 Water Main Replacement:*

2A) Reported as submitted.

*Lake Hannibal WWTP Disinfection System:*

3A) Upon discussion and reiteration the whole project will cost \$100,000, Mr. Sergent motioned the following:

- Approval of the preliminary engineering report proposal and signature for the Lake Hannibal Disinfection System, submitted by Klingner & Associates PC, in the amount of \$4000. Mr. Behl seconded. All ayes. Motion carried.

No *Other Old Business* was discussed.

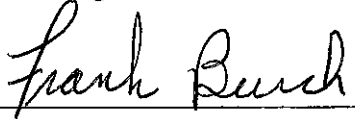
For *Other New Business*, Mr. Drullinger reported on **Customer Requests for Adjustments** as submitted. Upon discussion, Mr. Sergent motioned to approve. Mr. Strode seconded. All ayes. Motion carried.

The *Commerce Bank Options Presentation* had previously been discussed.

For *Other and Informational*, Mr. Sergent had contacted staff regarding a possible need for equipment purchase in order to maintain the water treatment plant grounds. Mr. Stuhlman has called vendors to compare prices for purchase vs. utilizing the skid steer and purchasing attachment instead; he found approximately \$5,000 to purchase attachments as a more inexpensive avenue.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Strode motioned to adjourn the Open Regular Session. Mr. Sergent seconded. All ayes. Motion carried. Meeting adjourned at 7:55 p.m.

  
Ronda Caley Barton, District Clerk

  
Frank Burch, President