

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
January 28, 2020

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held January 28, 2020, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Robert Sergent, Danny Behl, and Charles Strode. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C.; District Engineer, Mark Bross, of Klingner & Associates; Alliance President, Tim Geraghty; Alliance Local Manager, Lucas Drullinger; and Alliance Operations Supervisor, Tyler Stuhlman. Guests included Corey Mehaffey, Executive Director of the Hannibal Regional Economic Development Council; Michael Riesenbeck, local business owner, and Aaron Ball, of Minnow Creek Subdivision; members of the HRED Transportation committee.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the December 17, 2019, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Judlowe motioned to accept the **December 17, 2019, Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Burch welcomed the guests, and Mr. Mehaffey explained their group's goals to obtain a highway by-pass to the surrounding areas. He requested a board member be appointed to attend the transportation committee's meetings, so the District may participate in the input and benefits of the potential for a cooperation and revenue sharing agreement, among several entities involved. Mr. Riesenbeck noted as a business owner, Northeast Missouri is passed up by corporations due to the numerous stoplights in Hannibal; Mr. Ball added, as a customer, the potential for additional customers could be gained with a successful by-pass. Furthering, if a utility did not have existing infrastructure, they would still share in the revenues if business established in their territory. Currently the meetings are held on an as-needed basis; Mr. Judlowe volunteered to attend on the District's boards behalf.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted, noting the end-of-year budget statistics. With no further discussion on the submitted financial reports, Mr. Behl motioned to approve the **Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Drullinger presented the **Establish Required USDA Series F Accounts memo** as submitted. Upon discussion, Mr. Strode motioned to approve the resolution **Establish 2019 Series F Debt Service Reserve Fund**, in the amount of \$1,065.00. Mr. Sergent seconded. All ayes. Motion approved. Mr. Judlowe motioned to approve the resolution **Establish 2019 Series F Debt Service Reserve Fund Replacement & Extension Fund** in the amount of \$1,065.00. Mr. Sergent seconded. All ayes. Motion carried.

01/28/20

*Decision
2-1*

Mr. Drullinger presented the **Series 2019B Project Fund Disbursement** request, in the amount of \$11,113.46. Mr. Strode motioned to approve board president signature. Mr. Sergent seconded. All ayes. Motion carried.

The **revised List of Bills** to include payment to Mo DNR for LHE WWTP for a construction permit fee was presented by Mr. Drullinger. A **Resolution for Wire Payment** was submitted for discussion, in regard to the upcoming Series 2017A payment in the amount of \$607,311.43. Mr. Strode motioned to approve the wire transfer. Mr. Sergent seconded. With no further discussion, Mr. Sergent motioned to approve the remainder of the **List of Bills** as submitted. Mr. Judlowe seconded. All ayes. Motion carried.

For the *Legal Report*, Mr. Piontek reported the **Candidate Filing Results**, along with the **Annual District Red Flag Rule Update**, as submitted with no further discussion. The **C&S Construction – Discussion** regarding recently received correspondence and response letter, was tabled. In addition, Mr. Piontek will be in contact with Central Stone’s attorney, as his last correspondence occurring on 12/5/2019 for request for reimbursement of attorney fees has been disregarded.

The **Operations Report** was presented by Mr. Stuhlman as submitted. Discussion occurred on recent leaks repaired, which has shown significant decrease in water loss for next month’s report. One major leak on Highway 61, in the median, has been isolated with existing valves as a temporary solution. The isolation does not affect flows or quality, therefore the Board advised to cap off permanently vs. repair at a significant cost savings.

The **Engineer’s Report** was given by Mr. Bross as follows:

Water Plant/Water Supply Project Updates:

1A) Reported as submitted.

1B) Reported as submitted.

1C) Reported as submitted. In addition, Ralls County Electric will be installing a meter for the booster station, and a second meter application in the amount of \$603.35 was submitted. Mr. Behl motioned to approve the application for Board president signature. Mr. Strode seconded. All ayes. Motion carried.

1D) Discussion occurred on other Boards and their interest in touring the plant, as well as reaching out to Marion County; they are aware of the District’s interest and a re-sale rate would need to be decided. Mr. Bross advised a mutual aid agreement between the District and HBPW should be considered.

2A) *Lake Hannibal WWTP Disinfection System*, reported as submitted, with motion made by Mr. Behl to approve Board president signature on all documents for the **DNR Construction Permit**. Mr. Sergent seconded. All ayes. Motion carried.

3A) **2020 Klingner General Services** was reported as submitted. Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

There was no *Other Old Business* for discussion.

For *Other New Business*, Mr. Drullinger submitted the **Customer Requests for Adjustment**. Upon discussion, Mr. Behl motioned to approve the adjustments. Mr. Sergent seconded. All ayes. Motion carried.

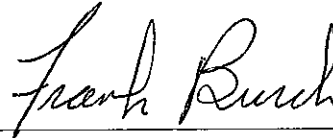
Furthering *Other New Business*, Mr. Drullinger submitted the previously approved *Water and Wastewater Rates*, along with two other items for consideration, all of which requires updating Rules and Regulations with Board president's signature. Discussion occurred regarding the leak adjustment policy, which the Board chose to change to production costs. In regard to the multiple residents policy, staff will obtain additional details of all effected for further discussion in February.

Mr. Burch then called for a motion to convene into Closed Executive Session, Section 610.021(1) to discuss matter(s) involving legal actions, confidential and/or privileged communications between District officials, its representatives and its attorneys. Mr. Strode motioned to close into Executive Session. Mr. Sergent seconded. Roll call vote taken. Ayes: Burch, Judlowe, Behl, Sergent, Strode. Nays: 0.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Sergent motioned to adjourn the Open Regular Session. Mr. Behl seconded. All ayes. Motion carried. Meeting adjourned at 8:25 p.m.



Ronda Caley Barton, District Clerk



Frank Burch, President