

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
January 22, 2019

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held January 22, 2019, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Danny Behl, Robert Sergent, and Charles Strode. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; District Engineer, Mark Bross, of Klingner & Associates; District Attorney, Mark Piontek of Lewis Rice LLC; Alliance Director of Operations, Tony Sneed; Alliance Local Manager, Lucas Drullinger; and Alliance Operations Supervisor, Tyler Stuhlman. Guests in attendance were customers, Gordon Griffith, and Charles Foster; and Trevor McDonald of the Hannibal Courier Post.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the December 18, 2018, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **December 18, 2018, Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Griffith and Mr. Foster were both addressed for **Customer Requests for Adjustment, Unknown Usage**. Both meters had been verified to have no leaks by staff, and neither had data-log capability. Upon discussion occurring regarding the possible issues that could have caused the high usage, Mr. Behl motioned to approve both adjustments utilizing the leak adjustment policy. Mr. Sergent seconded. All ayes. Motion carried. Staff will change both meters in order to be able to data-log in the event of a future occurrence.

The previously tabled **AWR Agreement for FY2019** was presented by Mr. Sneed explaining the bulk of the increase is due to the water treatment plant expenses, which is annualized but spread over $\frac{3}{4}$ of the year. The expenses falling under Electric/Repairs/Chemical cap limits will be refunded if not utilized vs. billed for if above. Mr. Sergent motioned to approve the **AWR Agreement for FY2019** in the amount of \$89,891.00/monthly. Mr. Behl seconded. All ayes. Motion carried.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted, noting the end-of-year budgeted *Water Revenues* at 6% above budgeted; *Expenses*, 14% above; and *net Income Before Expenses*, 23% below. *Wastewater Revenues* were 1% above budgeted; *Expenses*, 1% below; and *Net Income Before Expenses*, were 3% below. Discussion occurred regarding the fluctuating number of water customers. Mr. Sergent motioned to approve the **Financials** as submitted. Mr. Strode seconded. All ayes. Motion carried.

Mr. Drullinger presented the **Project Fund Disbursement** request, in the amount of \$838,311.15, for Board President's signature. With no further discussion, Mr. Strode motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

01/22/19

Decision
2-1

The **CD Resolutions** were presented as submitted. Upon discussion regarding the purchase of meters with the funds, Mr. Sergent motioned to approve the **2006 DSR Replacement & Extension Fund Resolution** closing the CD, as submitted. Mr. Judlowe seconded. All ayes. Motion approved. Mr. Sergent then motioned to approve the **2006 DSR Replacement & Extension Fund Resolution** establishing a new account, as submitted. Mr. Strode seconded. All ayes. Motion carried.

The **List of Bills** was presented by Mr. Drullinger who noted the first payment of the year for the Series 2017A loan in the amount of \$600,542.10; discussion occurred on the crop damage payments, of which there should be one more. Mr. Sergent motioned to approve as submitted. Mr. Judlowe seconded. All ayes. Motion carried.

For *Legal Report*, Mr. Piontek gave the **Candidate Filing Results** as submitted, with no 2019 election required. Mr. Sergent suggested thoughts be put into enticement of future members.

The **District Annual Red Flag Rule Update** was reported as submitted by Mr. Drullinger. As an informational requirement only, no further discussion.

The **Operations Report** was presented by Mr. Stuhlman as submitted with discussion occurring on the need for the altitude valve on the Hwy 36 Tower; and construction project water loss configuring.

The **Purchase Request** was reported as submitted by Mr. Drullinger. Mr. Sergent motioned for approval of the purchase in the amount of \$18,106.00. Mr. Judlowe seconded. All ayes. Motion approved.

The **Engineer's Report**, was given by Mark Bross as follows:

Water Plant/Water Supply Project Updates:

1A-B) Reported as submitted and previously discussed.

1C) Reported as submitted and previously discussed, to include the following:

Upon noting change orders to-date were approximately \$147,000/or 1% of project, the Plocher Construction change order #4 in the amount of \$27,110.65 was motioned for signature by Mr. Behl. Mr. Sergent seconded. All ayes. Motion carried.

1D) Reported as submitted with no further discussion.

2A) *Lake Hannibal WWTP Disinfection System*, reported as submitted. It was noted the deadline for compliance is August 2020.

3A) The 2019 General Services Agreement was submitted, and noted the monthly fee of \$210.00 remains the same as previous years and 10% discount is included for all projects. Discussion occurred regarding funding for future projects; staff will prepare a 5-year capital needs list for presentation within the next 90 days. Mr. Behl motioned to approve the 2019 General Services Agreement. Mr. Strode seconded. All ayes. Motion carried.

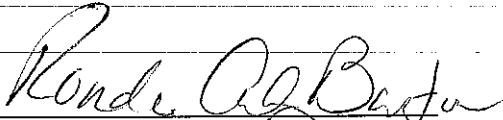
There was no *Other Old Business* to discuss.

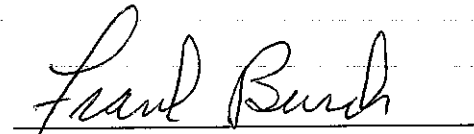
For *Other New Business*, Mr. Drullinger reported on **Customer Requests for Adjustments** as submitted. Mr. Sergent motioned to approve. Mr. Behl seconded. All ayes. Motion carried.

Continuing with *Other Old Business*, Mr. Drullinger reported on the **WTP Internet Services Agreement** as submitted. Upon discussion, Mr. Sergent motioned to approve the agreement with Bluebird Network in the amount of \$15,000.00 for the installation; and \$150.00/month for services. Mr. Behl seconded. All ayes. Motion carried.

Finalizing *Other Old Business*, Mr. Drullinger reported on the **Escrow Agreement with HBPW/City of Hannibal** as submitted. Upon discussion, Mr. Behl motioned to approve signature to approve Regions Bank as the new escrow agent. Mr. Judlowe seconded. All ayes. Motion approved. Staff will attempt to open discussion with HBPW/City of Hannibal regarding a lump sum payout on the remainder due to the District.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Behl motioned to adjourn the Open Regular Session. Mr. Sergent seconded. All ayes. Motion carried. Meeting adjourned at 7:50 p.m.


Ronda Caley Barton, District Clerk


Frank Burch, President