

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
January 23, 2018

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held January 23, 2018, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: Vice-President, Martin Judlowe; and Directors, Charles Strode, Danny Behl, and Robert Sergent. President, Frank Burch was absent. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; District Attorney, Mark Piontek of Lewis Rice LLC; Alliance Regional Manager, Tony Sneed; and Alliance Operations Supervisor, Tyler Stuhlman. Also in attendance were Scott Plocher of Plocher Construction; Tom Bleigh, Louis Vannetta, and Penny Chaney of Bleigh Construction; Tory Smith, Clear Creek Developer; Trevor McDonald of the Hannibal Courier Post; and Andrea Campbell, District customer.

The meeting was called to order and presided over by Vice-President, Martin Judlowe.

Mr. Judlowe called for review of the December 28, 2017, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **December 28, 2017, Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Judlowe addressed the guests, the first being the representatives in attendance to discuss the January 11, 2018, bid opening for the Water Treatment Plant project. The Board was directed to the **Engineer Report, Bid Tabulation and Recommendation**, reflecting Plocher Construction of Highland, Illinois as the low bidder at \$9,860,000 vs. Bleigh Construction at \$9,894,000. Mr. Bross noted he did a thorough reference check with regard to paying suppliers, completing work on time, and quality construction on past projects for Plocher Construction and found no red flags that would cause him to be concerned about Plocher doing this project. Mr. Piontek advised the Board could be subject to a bid protest if the low bidder was not accepted, based only on familiarity and nothing negative found with the low bid company. Both contractors expressed views on project awarding, with Bleigh Construction representatives emphasis being the local company, current customers, and keeping funds in the community. The Board asked questions of Mr. Plocher as to project plans - union workers can be hired locally; will be utilizing local hotels four days a week. Discussion occurred and Mr. Piontek again advised the Board of legal ramifications in not awarding to the lowest bidder. Mr. Strode motioned to award the low bid received from Plocher Construction in the amount of \$9,860,000. Mr. Behl seconded. All ayes. Motion carried.

Mr. Judlowe then addressed Tory Smith, for *Old Business, Developer Meter Installation*. The Board was directed to the **Developer Connection Policy**. Discussion occurred regarding the proposal which would decrease the cost for contractor/development installed meters, and the requirements which would mirror the main extension process. Mr. Sergent motioned to approve the update to the Rules and Regulations. Mr. Behl seconded. All ayes. Motion carried.

Mr. Judlowe then requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted, noting reflections of year to date Revenues and Expenses. With no further discussion, Mr. Behl motioned to approve the **Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Drullinger presented the **Project Fund Disbursement** request in the amount of \$292,435.22 for Board Vice-President's signature. Discussion occurred on the Flynn Drilling payment and progress. Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

The **2006 Debt Service R&E CD Resolutions** were submitted by Mr. Drullinger for consideration. Upon discussion, Mr. Judlowe motioned to establish a one-year certificate of deposit. Mr. Strode seconded. All ayes. Motion carried.

Mr. Drullinger continued with the **List of Bills**, as submitted. It was noted Item #23 will be voided with the one-year CD previously approved; Item #26 is the first P&I payment for the water treatment plant loan. Mr. Sneed noted a new account will need established next month, for monthly transfers to meet future payments. Discussion occurred on the *HBPW Billing Dispute* payment, which will settle the amount due upon approval of the agreement. Mr. Piontek reported it is signed by the appropriate parties of HBPW and requires the District's approval and signatures, and will dismiss the lawsuit. Mr. Sergent motioned to approve the bills as submitted. Mr. Behl seconded. All ayes. Motion carried.

The **District Annual Red Flag Rule Update** was reported as submitted by Mr. Drullinger. As an informational requirement only, no further discussion.

For *Legal Report*, *HBPW Billing Dispute Update* was previously discussed by Mr. Piontek. Upon pay-off, the **Resolution** to close the HBPW Billing Dispute Account was submitted. Mr. Behl motioned to settle the agreement and close the account. Mr. Sergent seconded. All ayes. Motion carried.

Finalizing *Legal Report*, the **Candidate Filing Results** was reported as submitted, with no 2018 election required.

The **Operations Report** was presented by Mr. Stuhlman as submitted, with discussion on the recent auto-flusher malfunctions. Staff is closely monitoring.

The *Purchase Request* for **Radio Read Meters and Registers** was submitted by Mr. Stuhlman. Discussion occurred on the Neptune brand, which Mr. Sneed assured that AWR has researched and they remain the best for lowest cost and reliability. Mr. Behl motioned to approve the purchase in the amount of \$7,533.60. Mr. Sergent seconded. All ayes. Motion carried. The second *Request* for purchase of a **Trimble R1 bluetooth receiver** was submitted, with no Board discussion. Mr. Behl motioned to purchase the unit in the amount of \$2,495.00. Mr. Sergent seconded. All ayes. Motion carried.

The **Engineer's Report**, *Water Plant/Water Supply Project Updates*, was given by Mark Bross as follows:

1A) Execution of the USDA Right of Way maps as requested was submitted. Mr. Strode motioned to authorize signature. Mr. Behl seconded. All ayes. Motion carried.

1B-C) Water wells/mains - were reported as submitted with Mr. Sergent motion to approved pay request signature from Flynn Drilling in the amount of \$285,360.50. Mr. Behl seconded. All ayes. Motion carried.

1D) Water Plant bid award was previously discussed. However, the following additional items required action:

- Mr. Behl made motion to approve and sign the Marion County Building Permit, cost \$5,600.00. Mr. Sergent seconded. All ayes. Motion carried.
- Mr. Behl made motion to approve and sign the Marion County Health Department Sewer Permit, cost \$200.00. Mr. Sergent seconded. All ayes. Motion carried.
- Mr. Behl made motion to approve and sign DNR Sludge Lagoon Permit, cost \$200.00. Mr. Sergent seconded. All ayes. Motion carried.

1E) Possible supply to Marion Co PWSD #1 had no further details for discussion. Attendance to their Board meeting may be required.

2A) The *Route 168/County Road 402 Water Main Replacement Project* bids were reflected the **bid tabulation**, with C& S Construction submitting the low bid. Discussion occurred regarding inspections, and a 60-90 day window to begin. Mr. Behl motioned to accept the low bid received from C&s Construction, in the amount of \$88,228.50. Mr. Sergent seconded. All ayes. Motion carried.

Other Old Business, had previously been addressed. No further discussions.

For *Other New Business*, Mr. Drullinger reported on **Customer Requests for Leak Adjustment**. Upon discussion, Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

Furthering *Other New Business, Office Water Damage*, Mr. Drullinger reported the bathroom pipes froze on January 1st flooding the bathroom, manager's office, breakroom and front office. Insurance will be utilized for tile and carpet replacements; however the Board room was not affected; he has received a quote to replace and match office carpet at an additional cost of \$4,008.00. The Board declined to do so.

Other and Informational, Hannibal Courier-Post Article regarding HBPW water rates was noted.

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn; Mr. Strode motioned to adjourn the Open Regular Session. Mr. Sergent seconded. All ayes. Motion carried. Meeting adjourned at 7:55 p.m.

Ronda Caley Barton, District Clerk

Frank Burch, President