

**Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
February 27, 2018**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held February 27, 2018, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Tony Sneed served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; and Directors, Charles Strode, Danny Behl, and Robert Sergent. Also present were District Treasurer, Michelle Lehenbauer; District Engineer, Mark Bross, of Klingner & Associates; District Attorney, Mark Piontek of Lewis Rice LLC; Alliance Regional Operations Manager, Tony Sneed; Alliance Local Manager, Lucas Drullinger; and Alliance Operations Supervisor, Tyler Stuhlman. There were no guests in attendance.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the January 23, 2018, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Strode motioned to accept the **January 23, 2018, Open Regular Session** meeting minutes. Mr. Judlowe seconded. All ayes. Motion carried.

Mr. Burch then requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted, noting reflections of year to date Revenues and Expenses. With no further discussion, Mr. Strode motioned to approve the **Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Drullinger presented the **Project Fund Disbursement** request in the amount of \$41,717.24 for Board President's signature. Mr. Behl motioned to approve. Mr. Judlowe seconded. All ayes. Motion carried.

The **2013 R&E CD Resolution** was submitted by Mr. Drullinger for consideration. Upon discussion, Mr. Strode motioned to establish a one-year certificate of deposit. Mr. Sergent seconded. All ayes. Motion carried.

The **2013 Debt Service Reserve Fund CD Resolution** was submitted by Mr. Drullinger for consideration. Upon discussion, Mr. Judlowe motioned to establish a one-year certificate of deposit. Mr. Behl seconded. All ayes. Motion carried.

The **2017A Debt Service Reserve Fund Account Resolution** was submitted by Mr. Drullinger for consideration. Upon discussion, Mr. Judlowe motioned to establish a restricted account in the name of the 2017A Reserve Fund, Mr. Behl seconded. All ayes. Motion carried.

Mr. Drullinger continued with the **List of Bills**, as submitted. Mr. Sergent motioned to approve the bills as submitted. Mr. Behl seconded. All ayes. Motion carried.

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The **District Annual Destroyed Records** was reported as submitted by Mr. Drullinger for consideration. Upon discussion, Mr. Behl motioned to have District records destroyed based on the Retention Schedule. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Drullinger continued with the **District Retention Policy**, as submitted. Upon discussion, Mr. Strode motioned to approve. Mr. Judlowe seconded. All ayes. Motion carried.

For *Legal Report*, it was discussed that the possible need for litigation, in regard to County Road 423, should be discussed in Executive Session. Discussion occurred regarding Board compensation options to possibly entice new members. Mr. Piontek will bring information to next month's meeting.

The **Operations Report** was presented by Mr. Stuhlman as submitted, with discussion on the 6" line that was hit by the contractor on County Road 423.

The **Engineer's Report**, *Water Plant/Water Supply Project Updates*, was given by Mark Bross as follows:

1A) Reported as submitted.

1B) Authorization for Mark Piontek to review and sign USDA - EJCDC Guide 6, Mr. Behl made the motion, seconded by Mr. Sergent. All ayes. Motion carried.

1C.1) Execution of the Contract Agreement for \$9,860,000 with Plocher Construction. Mr. Strode motioned to authorize signature. Mr. Sergent seconded. All ayes. Motion carried.

1C.2) Authorization for the Notice to Proceed to be issued to Plocher Construction. Mr. Strode motioned to authorize signature. Mr. Sergent seconded. All ayes. Motion carried.

1C.3) Authorization to issue the tax Exemption Certificate to Plocher Construction, Mr. Strode motioned to approve and authorize signature. Mr. Sergent seconded. All ayes. Motion carried.

1C.4) Discussion and Approval of the Stormwater Pollution Prevention Plan with Plocher construction. Mr. Strode motioned to authorize signature. Mr. Sergent seconded. All ayes. Motion carried.

1D) Reported as submitted.

Furthering **Engineer's Report**, *Route 168/County Road 402 Water Main Replacement*:

2A.1) Execution of the Contract Agreement for \$88,228.50, with C&S Companies, Inc. Mr. Behl motioned to authorize signature. Mr. Sergent seconded. All ayes. Motion carried.

2A.2) Authorization Requested to issue the Notice to Proceed to C&S Companies, Inc. Mr. Behl motioned to authorize signature. Mr. Sergent seconded. All ayes. Motion carried.

2A.3) Authorization Requested to issue the tax Exemption Certificate to C&S Companies, Inc. for the above referenced project. Mr. Behl motioned to authorize signature. Mr. Sergent seconded. All ayes. Motion carried.

No discussion occurred for *Other Old Business*.

For *Other New Business*, Mr. Drullinger reported on **Customer Requests for Leak Adjustment**. Upon discussion, Mr. Strode motioned to approve. Mr. Judlowe seconded. All ayes. Motion carried.

Mr. Drullinger continued with the **2017 and 2018 Auditor Engagement Letters** for consideration. Upon discussion, Mr. Sergent motioned to approve. Mr. Behl seconded. All ayes. Motion carried.

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Continuing with *Other New Business*, Mr. Drullinger reported the **District Annual Director's & Officials Policy**. Upon discussion, Mr. Strode motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.


Discussion occurred on possibly increasing board attendance compensation in order to attract new members. The attorney will bring options to the March meeting.

Mr. Burch then called for a motion to convene into Closed Executive Session, to discuss matter(s) involving legal actions, confidential and/or privileged communications between District officials, its representatives and its attorneys pursuant to Section 610.021(1)(2). Mr. Behl motioned to close into Executive Session. Mr. Stode seconded. Roll call vote taken. Ayes: Burch, Strode, Judlowe, Behl, Sergent. Nays: 0.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Strode motioned to adjourn the Open Regular Session. Mr. Sergent seconded. All ayes. Motion carried. Meeting adjourned at 7:45 p.m.



Ronda Caley Barton, District Clerk



Frank Burch, President

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