

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**August 24, 2021**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held August 24, 2021, at the district office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Karla Strode, Robert Sergent, Danny Behl. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; Alliance Vice-President, Tony Sneed; Alliance Local Manager, LaDon Atkinson; Alliance Operations Supervisor, Tyler Stuhlman; District Engineer, Mark Bross of Klingner & Associates; and District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C.

The meeting was called to order and presided over by President Frank Burch.

Mr. Burch called for review of the July 27, 2021, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **July 27, 2021, Open Regular Session** meeting minutes. Mr. Judlowe seconded. All ayes. Motion carried.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Atkinson detailed each report as submitted. Mr. Sergent motioned to approve the **July Financials** as submitted. Mr. Judlowe seconded. All ayes. Motion carried. For additional *Other Financials*, Mr. Sneed **distributed the FYE 2022 Budget Preliminary Discussions**. Options for the final budget to be presented in October were discussed regarding debt refinancing, rate increases, AWR fees, and increasing the number of employees. Mr. Zitnik of DA Davison will present the debt refinancing options along with savings at the September meeting, along with the fees associated. Mr. Sneed requested further questions regarding the budget for presentation at the September meeting. Accompanying the discussion, Mr. Atkinson **distributed the 6-month AWR Repair & Expense Cap**, noting as of June 30, 2021, indicating on track at 48% of budget. The report will be added to the monthly financials.

Mr. Atkinson presented the **Revised List of Bills** as submitted with no further discussion. Mr. Sergent motioned to approve the list as submitted. Mr. Judlowe seconded. All ayes. Motion carried.

For *Legal Report*, Mr. Piontek reported there was no issue with the **request for signature letter** received from Chariton Valley. Mr. Behl motioned to approve board president signature. Mr. Judlowe seconded. All ayes. Motion carried. Discussion occurred regarding re-zoning the district, which Mr. Piontek will look into. Further discussed, was changing the district's name from PWSD #1 of Ralls County. Since inception, the district has acquired services in Pike and Marion counties, which can be misleading. Mr. Piontek advised the district can always change

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to a DBA name by registering with the secretary of state, however all contracts and/or legal documents would continue to be PWSD #1 of Ralls Co.

The **revised Operations Report** was presented by Mr. Stuhlman as submitted.

The **Engineer's Report** was given by Mr. Bross as follows:

*Water Plant/Water Supply Project Updates:*

1A) Reported as submitted.

*Water Main Replacement Project Updates:*

1A) Reported as submitted.

*Norwoods WWTF:*

3A) Reported as submitted.

*General Information:*

4A) Reported as submitted.

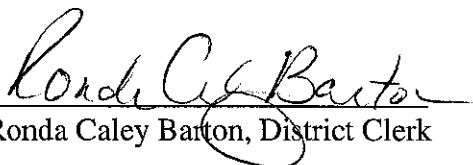
4B) An extension on County Road 421 was added to the report. To move forward prior to the September meeting, Mr. Bross submitted a DNR permit for signature. Mr. Behl motioned to approve board president's signature. Ms. Strode seconded. All ayes. Motion carried.


For *Other Old Business*, Mr. Piontek provided examples of the *Financial Disclosure Statements*, both the **Short and Long Forms**. The Missouri Ethics Commission will notify board members when it is due.

For *Other New Business*, Mr. Atkinson submitted the **Customer Requests for Adjustment** in the amount of ~~\$7408.81~~ <sup>\$740.81</sup>. Mr. Sergent motioned to approve. Mr. Judlowe seconded. All ayes. Motion carried. *RIB*

For additional *Other New Business*, the **Fidelity Bond/Crime Endorsement** was distributed and discussed as submitted. Mr. Behl motioned to approve the quote received from Travelers in the amount of \$1,666 for a three-year period. Mr. Sergent seconded. All ayes. Motion carried.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Sergent motioned to adjourn the Open Regular Session. Mr. Judlowe seconded. All ayes. Motion carried. Meeting adjourned at 7:40 p.m.

  
Ronda Caley Barton, District Clerk

  
Frank Burch, President

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