

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**February 23, 2021**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held February 23, 2021, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Robert Sergent, Danny Behl, and Karla Strode. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; Alliance President, Tim Geraghty; Alliance Local Manager, LaDon Atkinson; Alliance Operations Supervisor, Tyler Stuhlman; Alliance Field/GIS Maintenance, Nick Giessinger; District Engineer, Mark Bross of Klingner & Associates; and District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C.

The meeting was called to order and presided over by President Frank Burch.

Mr. Burch called for review of the January 26, 2021 Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **January 26, 2021, Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Giessinger then demonstrated the proposed new GIS software as a potential replacement for the current ESRI software. Discussion occurred on the various benefits, including an unlimited number of users and most especially in regard to utilizing the system where there is no cell/wireless service; the current program requires such, which hinders its capabilities.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Atkinson detailed each report as submitted. Mr. Behl motioned to approve the **January Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Atkinson presented the **List of Bills** as submitted, noting the three loan payments. Mr. Sergent motioned to approve the list. Mr. Behl seconded. All ayes. Motion carried.

The **Resolution** for the upcoming Series 2013 DSR certificate of deposit maturity was presented as submitted. Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Atkinson presented the **2020 AWR EOY Expense Statement**, resulting in a refund to the District in the amount of \$23,612.

There was nothing to report for *Legal*.

The **Operations Report** was presented by Mr. Stuhlman as submitted. He noted Lake Construction has the equipment needed for the taps at valves, and an estimate of approximately

\$3,200. Included in this month's report is the *2020 Annual Statistics*, which includes new meter sets at 24; this should increase in 2021 with Minnow Creek Subdivision. Water loss reporting was discussed and the multiplier used for *cost for water loss* will be evaluated.

The **GIS Renewal** had been previously presented and discussed. Upon clarification, with the new system being QGIS with fees of \$900 year, pro-rated for 2021, Mr. Behl motioned to accept the quote and switch to QGIS from ESRI. Mr. Sergent seconded. All ayes. Motion carried.

The **Engineer's Report** was given by Mr. Bross as follows:

*Water Plant/Water Supply Project Updates:*

1A) Reported as submitted.

1B) Reported as submitted.

*Water Main Replacement Project Updates:*

1A) Reported as submitted.

Discussion occurred on the need to get started on upcoming main replacement projects that have been previously identified. Mr. Bross will draw up proposals and costs estimates.

For *Other Old Business* the **FYE 2020 Water Treatment Production Costs** were presented for discussion.


For *Other New Business*, three options for production costs were submitted for the **Customer Requests for Adjustment** evaluations. Upon discussion, Mr. Sergent motioned to approve **Option 3** setting the rate for adjustments at \$6.38 per 1,000 gallons which includes both variable costs and debt service. Mr. Behl seconded. All ayes. Motion carried. Mr. Judlowe motioned to approve the **Customer Requests for Adjustment** in Option 3, in the amount of \$352.12, and to utilize the Option 3 for future evaluations. Mr. Sergent seconded. All ayes. Motion carried.

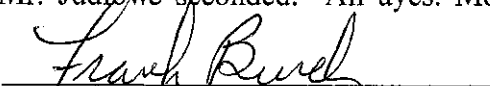
Continuing *Other New Business*, the **Annual Directors & Officials Policy** was submitted. Upon discussion, Mr. Behl motioned to approve in the amount of \$1,401. Mr. Sergent seconded. All ayes. Motion carried.

Furthering *Other New Business*, the **Annual Destroyed Records** was presented as submitted. Upon discussion, Mr. Judlowe motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

Finalizing *Other New Business* with an addition, Mr. Atkinson **distributed** a memo whereby bids for purchase of five flush hydrants have been received. Upon discussion, Mr. Sergent motioned to accept the low bid from D&K Supply in the amount of \$2,534.75. Mr. Judlowe seconded. All ayes. Motion carried.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Sergent motioned to adjourn the Open Regular Session. Mr. Judlowe seconded. All ayes. Motion carried. Meeting adjourned at 7:30 p.m.

  
Ronda Caley Barton, District Clerk

  
Frank Burch, President

02/23/21