

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**December 22, 2020**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held December 22, 2020, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Robert Sergent, and Danny Behl. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; Alliance Director of Operations, Tony Sneed; Alliance Local Manager, LaDon Atkinson; Alliance Operations Supervisor, Tyler Stuhlman; and District Engineer, Mark Bross of Klingner & Associates.

The meeting was called to order and presided over by President Frank Burch.

Mr. Burch called for review of the November 24, 2020, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **November 24, 2020, Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Atkinson detailed each report as submitted. Mr. Behl motioned to approve the **October Financials** as submitted. Mr. Judlowe seconded. All ayes. Mr. Behl motion to approve the **November Financials** as submitted. Mr. Judlowe seconded. All ayes. Motion carried.

The **Resolutions** for the Wastewater R&E Fund Reserve and the Debt Service Reserve 2006 certificate of deposits were reported as submitted. Mr. Sergent motioned to approve the **Wastewater Resolution** as submitted. Mr. Behl seconded. All ayes. Motion carried. Mr. Judlowe motioned to approve the **Debt Service Resolution** as submitted. Mr. Sergent seconded. All ayes. Motion carried. Discussion occurred on the monthly transfer in the amount of \$7,000 to Replacement & Extension fund. Staff will contact the bank and resume the transfer, to be effective in January 2021.

Mr. Atkinson presented the **revised List of Bills** as submitted. Discussion occurred on the addition of Charles Strodes', October 2020 attendance fee payment. Mr. Sergent motioned to approve the revised list. Mr. Behl seconded. All ayes. Motion carried.

The **Available for Write-Off List** was presented as submitted. Upon discussion, Mr. Behl motioned to approve the list in the amount of \$2,273.18. Mr. Sergent seconded. All ayes. Motion carried.

The **Operations Report** was presented by Mr. Stuhlman as submitted. Discussion occurred on the New London Gravel booster, which has enabled staff to identify leak locations much

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quicker. The red light on the station is defective and shall be disconnected. Water loss and loss reporting was discussed and will be revised.

The **Engineer's Report** was given by Mr. Bross as follows:

*Water Plant/Water Supply Project Updates:*

Project 1A) Reported as submitted.

*LHE WWTP Disinfection:*

Project 2A) Reported as submitted. Mr. Judlowe motioned to approve president's signature on the Statement of Work Complete.

*Water Main Replacements:*

Project 3A) Reported as submitted.

*2021 Klingner General Services Agreement:*

Project 4A) Upon discussion, Mr. Behl motioned to approve the **2021 Agreement**. Mr. Sergent seconded. All ayes. Motion carried.


For *Other Old Business*, the **FY 2021 budget** and scenarios were discussed in regard to a rate increase vs. none. Discussion occurred on whether, by not implementing an increase for 2021 how it would effect next year, with staff expecting a 3% increase for 2022, even with no increase in 2021. In addition, staff expects not much of an impact if the board would have a rate increase for the upcoming year. Mr. Behl motioned to implement no rate increase in light of the pandemic, for 2021. Mr. Judlowe seconded. Ayes: Behl, Judlowe, Burch. Nays: Sergent. Motion carried.

Furthering *Other Old Business*, as noted in the Alliance Water Contract, there is a 1.89% reduction in fees. Mr. Sergent motioned to accept the **Memorandum of Agreement**, which included the extension of the contract through December 31, 2026. Mr. Behl seconded. All ayes. Motion carried.

For *Other New Business*, Mr. Atkinson submitted the **revised Customer Request for Adjustment**. Mr. Sergent motioned to approve. Mr. Judlowe seconded. All ayes. Motion carried.

Furthering *Other New Business*, due to the unfortunate passing of Director, Charles Strode, the board may appoint a replacement to serve out his term. Discussions have occurred with Charles' spouse, Karla Strode, and she has expressed her interest in doing so. Mr. Sergent motioned to approve Karla Strode to fulfill the term. Mr. Judlowe seconded. All ayes. Motion carried.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Sergent motioned to adjourn the Open Regular Session. Mr. Behl seconded. All ayes. Motion carried. Meeting adjourned at 7:35 p.m.

  
Ronda Caley Barton, District Clerk

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Frank Burch, President

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