

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
December 28, 2021

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held December 28, 2021, at the district office, 3316 Market Street, Hannibal, MO beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Karla Strode, Danny Behl. Director, Robert Sergent was absent. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; Alliance Vice-President, Tony Sneed; Alliance Local Manager, LaDon Atkinson; Alliance Operations Supervisor, Tyler Stuhlman; District Engineer, Mark Bross of Klingner & Associates; District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C. Guests included, Patricia Atkinson.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the November 23, 2021, Open Regular Session and the December 8, 2021, Open Special Session meeting minutes. Having no questions or discussion, Mr. Behl motioned to accept the **November 23, 2021, Open Regular Session and the December 8, 2021, Open Special Session** meeting minutes. Mrs. Strode seconded. All ayes. Motion carried.

Mr. Sneed announced Mr. Atkinson will be leaving the Ralls Division for the Bowling Green division, effective January 3rd. In his place Mr. Stuhlman will be the new Ralls Division local manager. Mr. Atkinson will return for training and be available. Both were congratulated for their promotions.

Mr. Burch requested discussion on the District's **Treasury Report** and **Other Financials**. Mr. Atkinson detailed each report as submitted. Mr. Sergent motioned to approve the **October Financials** as submitted. Mr. Judlowe seconded. All ayes. Motion carried.

The **Resolutions** for the requirements to establish Series 2021 accounts, as well closing of the refinanced loans accounts were discussed as submitted. Mr. Behl motioned to do so as outlined. Mr. Judlowe seconded. All ayes. Motion carried.

Mr. Atkinson presented the **List of Bills** as submitted with no further discussion. Mr. Judlowe motioned to approve the list of bills as submitted. Mrs. Strode seconded. All ayes. Motion carried.

The Series 2019B Fund Disbursements were reviewed with no additional discussion. Mr. Judlowe motioned to approve as submitted. Mr. Behl seconded. All ayes. Motion carried.

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Decision
2-1

The **Available for Write-Off List** was reported as submitted, noting the decreased amount in comparison to the June 2021, as well as the December 2020 write-off amounts. Mr. Behl motioned to approve the list in the amount of \$2,082.49. Mrs. Strode seconded. All ayes. Motion carried.

For the *Legal Report*, it was noted that Michelle Lehenbauer was the only candidate to file for the Sub-district #5 position, therefore no election will be required. Discussion occurred on a replacement for her current position as Treasurer. Brad Tutor has expressed interest in the position. However, if others should request an opportunity to serve, it remains a board appointment decision.

The **Operations Report** was presented by Mr. Stuhlman as submitted. It was noted Nutri-Ject has yet to begin sludge removal at the water treatment plant. Discussion occurred on the need to complete due to sampling issues which Mr. Bross does not feel samples will be affected just yet. In addition, Mr. Stuhlman reported the Minnow Creek extension is now complete, with January 1, 2022, being the start of the one-year timeframe for the district to take responsibility for maintenance. He also noted that the water loss percentage has lowered due to a service repair on Hwy O which had been leaking 2 gallons per minute for a while. After repair, the daily average pumped at the plant decreased significantly as well.

The **Engineer's Report** was reported by Mr. Bross as follows:

Water Plant/Water Supply:

1A) Reported as submitted. It was noted that we are and have been in compliance for the past several months.

Water Main Replacements:

2A) Reported as submitted.

Norwoods WWTF:

3A) Reported as submitted.

General Information:

4A) Reported as submitted.

5A) *2022 Klingner General Services Agreement:*

The board reviewed the annual **agreement** as submitted and Mr. Behl motioned to approve in the annual amount of \$2,520, to be billed monthly. Mr. Judlowe seconded. All ayes. Motion carried.

6A) *Water Systems Improvements with ARPA/Infrastructure Bill funding:*

Discussion occurred on the **updated costs for water main replacements**. Costs for the price of pipe does not look to be going down in the near future, possibly mid to late next year. He should have everything needed for the ARPA/DNR SRF funds in January. A cost estimate must be to the state by March 1st. Discussion on the Co Rd 258 replacement occurred, as it is more costly due to a creek crossing. Mr. Bross will also attend the Marion and Ralls County commission meetings regarding the ARPA funding.

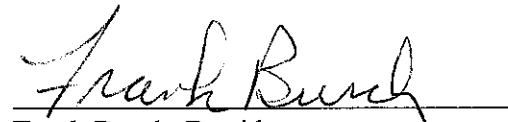
For *Other Old Business*, the **Debt Service Series 2021 Closing Memo** and remaining district funds was provided with no discussion.

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For *Other New Business*, Mr. Atkinson submitted the **Customer Requests for Adjustment**. Mr. Behl motioned to approve the amount of \$480.32. Mr. Judlowe seconded. All ayes. Motion carried.

Having no further items for discussion, Mr. Burch requested a motion to adjourn. Mr. Strode motion to adjourn the Open Regular session. Mr. Judlowe seconded. All Ayes. Motion carried. Meeting adjourned at 7:20 pm.


Ronda Caley Barton, District Clerk


Frank Burch, President

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