

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
April 23, 2019

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held April 23, 2019, at the District office, 3316 Market Street, Hannibal MO, beginning time 6:30 p.m. Ronda Barton served as Clerk of the meeting and attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Frank Burch; Vice-President, Martin Judlowe; Directors, Danny Behl, Charles Strode, and Robert Sergent. Also present were District Treasurer, Michelle Lehenbauer; District Clerk, Ronda Barton; District Engineer, Mark Bross, of Klingner & Associates; District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C.; Alliance Director of Operations, Tony Sneed; Alliance Local Manager, Lucas Drullinger. Guests in attendance were Trevor McDonald of the Hannibal Courier Post; and Charles Zitnik, of DA Davidson.

The meeting was called to order and presided over by President, Frank Burch.

Mr. Burch called for review of the March 26, 2019, Open Regular Session and Special Session meeting minutes. Having no questions or discussion, Mr. Sergent motioned to accept the **March 26, 2019 Open Regular Session and Special Session** meeting minutes. Mr. Strode seconded. All ayes. Motion carried.

The meeting was turned over to attorney, Mr. Piontek, who called for the **Annual Re-Organization of the Board**, by requesting nominations for Board President, for which Mr. Burch was motioned for nomination by Mr. Strode. Mr. Sergent seconded. Mr. Piontek called for nominations of Board President be ceased. Mr. Judlowe motioned. Mr. Sergent seconded. All ayes. Motion carried. Mr. Piontek then noted the Boards request to retain the previous appointments. All ayes. Motion carried.

Mr. Zitnik was addressed for the *Review and Consideration of Lease Financing for Water System Improvements*. He noted he obtained the \$1.34 million equipment loan from First Internet Bank at an interest rate of 3.65%. Loan closing will occur on April 26, 2019. Mr. Drullinger noted there will be invoices paid, referring to the **List of Bills**, once the loan is closed. Mr. Strode motioned to approve Board President's signature, on the project payment request form in the amount of \$363,277.70. Mr. Sergent seconded. All ayes. Motion carried. Mr. Zitnik requested the motion for approval of a resolution authorizing Public Water Supply District No. 1 of Ralls County MO, to enter into a lease purchase agreement in connection with the financing of certain equipment; and authorizing the execution of certain documents and actions in connection therewith. Mr. Strode made said motion. Mr. Sergent seconded. All ayes. Motion carried.

Mr. Burch requested discussion on the District's **Treasury Report** and the **Other Financials**. Mr. Drullinger detailed each report as submitted. Mr. Sergent motioned to approve the **Financials** as submitted. Mr. Behl seconded. All ayes. Motion carried.

*Decision
2-1*

Mr. Drullinger presented the **Project Fund Disbursement** request, in the amount of \$62,571.51, for Board President's signature, along with accompanying expenses and interest earned information. He noted the Plocher Construction Co Inc was for partial payment; the remainder will be paid with the new loan; this is also the final pay request for the Series 2017A loan. Mr. Behl motioned to approve. Mr. Sergent seconded. All ayes. Motion carried.

The **List of Bills** was presented by Mr. Drullinger, with no discussion. It was noted the payment to HBPW for purchased water is reflecting the latest increase. Mr. Sergent motioned to approve as submitted. Mr. Strode seconded. All ayes. Motion carried.

For the *Legal Report*, Mr. Piontek reiterated his correspondence to HBPW regarding the settlement of the escrow account. He has received correspondence from them in that the Board is has accepted the offer and he is in the process of drafting the termination documents of the agreement, which he will send directly to the Hannibal Board for signatures and present to the District Board; anticipating approximately \$339,181.00 as the final payment within the next thirty days.

The **Operations Report** was presented by Mr. Drullinger as submitted with no further discussion. It was noted Mr. Stuhlman was recently awarded the MWEA Young Professional of the Year award.

The **Engineer's Report** was given by Mr. Bross as follows:

Water Plant/Water Supply Project Updates:

1A-D) Reported as submitted with further reports on timelines for raw water results, testing and equipment startups; issues with sub-contractors have caused some delays with early completion, however June remains the objective for finished water.

2A) *Lake Hannibal WWTP Disinfection System*, reported as submitted.

3A) Additional item was presented as a customer has requested a 2" main extension on Nez Perce. To avoid delays and upon discussion, Mr. Strode motioned to approve the DNR permit required for the Chaplin Extension. Mr. Sergent seconded. All ayes.

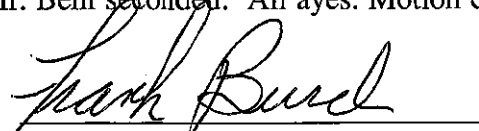
There was no *Other Old Business* for discussion.

For *Other New Business*, Mr. Drullinger reported on the **Revised Customer Requests for Adjustments** as submitted. Mr. Strode motioned to approve. Mr. Sergent seconded. All ayes. Motion carried. Discussion occurred on the District's policy/reasons for leak adjustments, and other entities procedures. Staff will provide the number of adjustments, the annual totals adjusted from the last three years; along with other AWR division's policies at next month's meeting.

In *Other and Informational*, the boil advisory/no water notification process was discussed. Staff is unable to notify in an emergency if customers will lose water; the office will always attempt to notify customers if it is a planned outage; an updated phone number is required to do so.

Having no further items for discussion, Mr. Burch requested a motion to adjourn; Mr. Sergent motioned to adjourn the Open Regular Session. Mr. Behl seconded. All ayes. Motion carried. Meeting adjourned at 7:20 p.m.


Ronda Caley Barton, District Clerk


Frank Burch, President