

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
November 25, 2025

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held November 25, 2025, at the district office, 3316 Market Street, Hannibal, MO beginning time 5:00 p.m. Ronda Barton attested that the notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Aaron Ball; Vice-President, Michelle Lehenbauer; Directors, Martin Judlowe, Robert Sergent, and Joseph Strode. Also present, District Treasurer, Nancy Morris; District Clerk, Ronda Barton; Alliance Local Manager, Tyler Stuhlman; Alliance Regional Operations Manager, Lucas Drullinger; and Alliance Director of Operations, Josh Duncan.

The meeting was called to order and presided over by President, Aaron Ball.

Mr. Ball called for review of the October 28, 2025, Open Regular Session meeting Ms. Lehenbauer made a motion to accept **October 28, 2025, Open Regular Session** minutes. Mr. Strode seconded. All ayes. Motion carried.

Mr. Stuhlman presented the District's **Treasury Report** and **Other Financials** as submitted. Ms. Lehenbauer motioned to approve the **October Financials** as submitted. Mr. Strode seconded. All ayes. Motion carried.

The **List of Bills** was reported by Mr. Stuhlman as submitted. With no further discussion, Mr. Strode motioned to approve as submitted. Ms. Lehenbauer seconded. All ayes. Motion carried.

Ms. Barton presented **CD Maturity Memo and Resolutions** as submitted. Upon discussion, Mr. Strode motioned to approve as submitted. Ms. Lehenbauer seconded. All ayes. Motion carried.

Mr. Drullinger was welcomed back as the District's Regional Operations Manager. He presented the **District Budget for FY 2026**. He noted Debt Service is covered with no rate increase. However, a 5% increase for new meter sets is indicated; and contractor sets will be set at \$500. Mr. Judlowe requested the shop and office building to be considered in the budget. Mr. Duncan noted the impact to unrestricted cash balance if the construction fund were depleted. This would place the District significantly below the target average 3-month operating expense coverage. Upon further discussion, staff will bring back bank loan options for the new building to next month's meeting, with further information to occur in *Other Old Business*. Additional discussion occurred regarding the AWR Budget, and the General & Administrative as well as the Management Fee with further explanation by Mr. Duncan and Mr. Drullinger. Mr. Strode motioned approving the budget as presented. Mr. Sergent seconded. All ayes. Motion carried.

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The board president's signature on the **AWR MOA FY2026 Agreement** was motioned for approval by Mr. Strode. Mr. Sergeant seconded. All ayes. Motion carried.

For *Legal*, the **Election Resolution and Candidate Filing for 2026** was presented as submitted, with Ms. Lehenbauer making a motion to approve as submitted. Mr. Sergeant seconded. All ayes. Motion carried.

Continuing with *Legal*, Mr. Stuhlman reported on the **Highway 79 Customer Update**, referring to the **letter** sent by the attorney, with no correspondence from the customer to date. Staff continue to flush as advised by DNR.

The **Operations Report** was presented as submitted by Mr. Stuhlman. He reported a level indicator at the plant was replaced in the clearwell. In addition, when staff go out after hours, a \$25.00 service call fee has been charged when it's a customer vs. District issue; however, that amount does not cover the expense to pay staff the 2-hour minimum allowed. He proposed a \$60 fee for those cases and will provide updated Rules and Regulations at next month's meeting.

The **Engineer's Report** was presented by Mr. Stuhlman:

1A-B) *Norwoods WWTF* was reported as submitted.

2) *WTP Sludge Options*. He has become aware of someone who has built their own system for such. Staff will go to see the process at the end of December.


3) *WTP Clearwell Inspection*, has no update.

For *Other Old Business*, Mr. Bross has indicated he will help with a spec sheet for the new build of the office/shop, a requirement before bids can occur. He anticipates approximately 10 hours invested for \$2,500. Mr. Judlowe motioned to approve. Ms. Lehenbauer seconded. All ayes. Motion carried.

For *Other New Business*, Mr. Stuhlman submitted the **Customer Requests for Adjustments**. Upon discussion, Ms. Lehenbauer motioned to approve. Mr. Strode seconded. All ayes. Motion carried.

For *Other and Informational*, the board discussed having the December meeting on the 16th due to the holidays. Ms. Lehenbauer motioned to approve. Mr. Strode seconded. All ayes. Motion carried.

Having no further items for discussion, Mr. Ball requested a motion to adjourn. Mr. Strode motioned to adjourn the Open Regular session. Ms. Lehenbauer seconded. All Ayes. Motion carried. The meeting adjourned at 6:00 pm.


Ronda Barton, District Clerk


Aaron Ball, President

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