

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
November 28, 2023

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held November 28, 2023, at the district office, 3316 Market Street, Hannibal, MO beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Martin Judlowe; Vice-President, Michelle Lehenbauer; Directors, Joseph Strode, Aaron Ball, and Robert Sergent. Also present, District Treasurer, Nancy Morris; District Clerk, Ronda Barton; District Engineer, Mark Bross, of Klingner & Associates PC; PC; Alliance Divisional Manager, Josh Duncan; and Alliance Local Manager, Tyler Stuhlman. *TS*

The meeting was called to order and presided over by President, Martin Judlowe.

Mr. Judlowe called for review of the October 24, 2023, Open Regular Session meeting. Mr. Sergent made a motion to accept the **October 24, 2023, Open Regular Session** meeting minutes. Ms. Lehenbauer seconded. All ayes. Motion carried.

Mr. Judlowe requested discussion on the District's **Treasury Report** and **Other Financials**. Mr. Stuhlman highlighted each report as submitted, with no further discussion. Mr. Sergent motioned to approve the **October Financials** as submitted. Ms. Lehenbauer seconded. All ayes. Motion carried.

The **List of Bills** was reported as submitted, noting the *Construction Fund* payments were transposed; the Adam Bock final bill of \$6,898.88, was \$1,140 less than the quoted bid. Mr. Sergent made a motion to approve the list of bills. Ms. Lehenbauer seconded. All ayes. Motion carried.

The **District Budget for FY 2024** was then presented by Mr. Stuhlman with discussion regarding a potential 2% increase in rates due to chemical expenses increasing exponentially. Upon further discussion, Mr. Sergent motioned to accept the proposed budget and rate increase of 2% effective with the January billing. Mr. Ball seconded. All ayes. Motion carried.

For the *Legal Report*, the **Election Resolution and Candidate Filing 2024** were submitted. Subdistricts #1 and #2 terms are to be included in the April 2024 election. Mr. Strode motioned to approve the Resolution. Ms. Lehenbauer seconded. All ayes. Motion carried.

The **Operations Report** was presented as submitted by Mr. Stuhlman. He noted the two main extensions should acquire additional customers when completed, with McKay at 4-5 customers; and Martin Pl with 10-15 campers on one master meter. A DNR inspection at LHE Wastewater

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Treatment Plant resulted in a couple of unsatisfactory findings which have already been resolved and reported back to them. The plant is now in compliance.

The **Engineer's Report** was reported by Mr. Bross as follows:

1) *Norwoods WWTF*:

A. Reported as submitted.

B. Mr. Piontek submitted a DNR SRF document to be signed. Ms. Lehenbauer motioned to authorize signature of the **MDNR SRF Applicant Assurance** document. Mr. Strode seconded. All ayes. Motion carried.

2) TTHM's had no discussion.

3) The shop/office code review for floor plans was distributed for discussion with a request to add two doors on the building. An estimated cost to build will be provided at next month's meeting.

4) A DNR construction permit for a 3100' extension on Orchard Rd was submitted. Ms. Lehenbauer motioned to approve. Mr. Strode seconded. All ayes. Motion carried.

For *Other Old Business*, the response letter from Verizon for the tower antenna was discussed, with Mr. Stuhlman directed to decline the revised offer which remains a significant decrease from the current agreement.

For *New Business*, Mr. Stuhlman reported the **Customer Requests for Adjustment** as submitted. Upon discussion, Mr. Sergent motioned to approve. Ms. Lehenbauer seconded. All ayes. Motion carried.

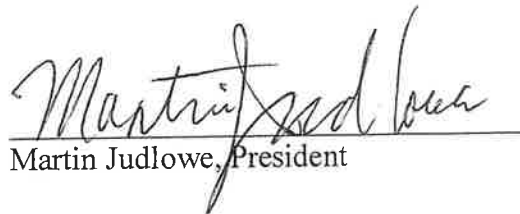
Furthering *New Business*, discussion occurred regarding the need for the district attorney to attend meetings in 2024. Previously it was decided that every other month suffices, however, there is not usually a need for such. As Mr. Piontek had assured at that time, he would remain available via email, phone, as well as meetings as necessary, with advanced notice. Mr. Stuhlman will contact him with the new directive to utilize his services as needed.

It was noted that due to the holidays, the next Regular Meeting will be held on Tuesday, December 19, 2023.

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn. Mr. Sergent motioned to adjourn the Open Regular session. Mr. Strode seconded. All Ayes. Motion carried. Meeting adjourned at 7:35 pm.



Ronda Barton, District Clerk



Martin Judlowe, President

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