

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
December 19, 2023

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held December 19, 2023, at the district office, 3316 Market Street, Hannibal, MO beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Martin Judlowe; Vice-President, Michelle Lehenbauer; Directors, Joseph Strode, Aaron Ball, and Robert Sergent. Also present, District Treasurer, Nancy Morris; District Clerk, Ronda Barton; Alliance Divisional Manager, Josh Duncan; and Alliance Local Manager, Tyler Stuhlman.

The meeting was called to order and presided over by President, Martin Judlowe.

Mr. Judlowe called for review of the November 28, 2023, Open Regular Session meeting. Mr. Sergent made a motion to accept the **November 28, 2023, Open Regular Session** meeting minutes. Ms. Lehenbauer seconded. All ayes. Motion carried.

Mr. Judlowe requested discussion on the District's **Treasury Report** and **Other Financials**. Mr. Stuhlman highlighted each report as submitted, with no further discussion. Ms. Lehenbauer motioned to approve the **November Financials** as submitted. Mr. Strode seconded. All ayes. Motion carried.

The **List of Bills** was reported as submitted, with Mr. Stuhlman noting the excavator has been delivered. Mr. Sergent made a motion to approve the list of bills. Ms. Lehenbauer seconded. All ayes. Motion carried.

The previously approved **District Rules and Regulations**, and the **Rate Increase** of 2% effective with January billing, was presented. Mr. Strode motioned to approve the president's signature. Mr. Sergent seconded. All ayes. Motion carried.

The **AWR MOA for FY 2024** reflecting the monthly operating fees increased to \$109,784 from \$103,626 in FY 2023. Mr. Sergent motioned to approve the required signatures. Mr. Strode seconded. All ayes. Motion carried.

The **Available for Write-Offs** was presented and upon discussion, Ms. Lehenbauer motioned to approve. Mr. Strode seconded. All ayes. Motion carried.

No report for *Legal*.

The **Operations Report** was presented as submitted by Mr. Stuhlman. Upon additional discussion regarding the need for gutter covers at the new shop, Mr. Sergent motioned to approve

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the purchase. Mr. Judlowe seconded. All ayes. Motion carried. He also informed the board he recently found out Hannibal Rural Fire Department has not been reporting water usage, which has been fixed for the future.

The **Engineer's Report** was reported by Mr. Stuhlman as follows:

1) *Norwoods WWTF*:

A. Reported as submitted.

2) TTHM's had no discussion.

3) The shop/office had no further discussion. However, Mr. Judlowe reported he has contacted the conservation commission regarding a program for potential timber harvesting on the property.

For *Old Business*, Mr. Stuhlman informed the board the generator at the water plant has developed an issue that the manufacturer, Gateway, has determined a need to replace all 16 injectors at a cost of \$13,922. Mr. Sergent motioned to approve the repair. Mr. Strode seconded. All ayes. Motion carried.

Furthering *Old Business*, when Mr. Stuhlman contacted Verizon regarding the board's decline of their request for a decrease in rental fees, they indicated that the current contract and fees will remain as is for another 5 years.

For *New Business*, maturing Certificate of Deposit Resolutions were discussed, with Mr. Strode making a motion to approve the distributed **Resolutions**. Ms. Lehenbauer seconded. All ayes. Motion carried.

Continuing *New Business*, Mr. Stuhlman reported the **Customer Requests for Adjustment** as submitted. Upon discussion, Mr. Sergent motioned to approve. Mr. Strode seconded. All ayes. Motion carried.

Finalizing *New Business*, Mr. Stuhlman reported a customer complaint regarding fees on the new payment portal. Discussion occurred on the pros and cons of the district returning to absorbing the fees. Further discussion to take place in July with potential costs to do so.

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn. Mr. Strode motioned to adjourn the Open Regular session. Mr. Sergent seconded. All Ayes. Motion carried. Meeting adjourned at 7:20 pm.



Ronda Barton, District Clerk



Martin Judlowe, President

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