

Public Water Supply District # 1
Of Ralls County, Missouri
Open Regular Session Board of Directors Meeting
April 25, 2023

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held April 25, 2023, at the district office, 3316 Market Street, Hannibal, MO beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Martin Judlowe; Vice-President, Michelle Lehenbauer; Directors, Aaron Ball, Joseph Strode, and Robert Sergent. Also present: District Treasurer, Nancy Morris; District Clerk, Ronda Barton; Alliance Local Manager, Tyler Stuhlman; Alliance Divisional Manager, Josh Duncan; and via telephone, Mark Piontek, of Sandberg Phoenix & VonGontard P.C.

The meeting was called to order and presided over by President, Martin Judlowe.

New directors Aaron Ball and Joseph Strode were welcomed.

Mr. Judlowe called for review of the March 28, 2023, Open Regular Session meeting minutes. Ms. Lehenbauer made a motion to accept the amended **March 28, 2023, Open Regular Session** meeting minutes. Mr. Sergent seconded. All ayes. Motion carried.

The meeting was turned over to attorney, Mr. Piontek, for **Reorganization of the Board**. He requested nominations for Board President. Ms. Lehenbauer motioned for nomination of Martin Judlowe. No further nominations. Mr. Sergent seconded the motion. All ayes. Motion carried. Nominations for Vice-President were called. Mr. Sergent motioned for nomination of Michelle Lehenbauer. With no further nominations, Mr. Judlowe seconded motioned. All ayes. Motion carried. Mr. Sergent motioned to nominate Nancy Morris for Treasurer. Ms. Lehenbauer seconded the motioned. All ayes. Motion carried. Ms. Lehenbauer motioned to nominate Ronda Barton for Clerk. With no further nominations, Mr. Judlowe seconded the motion. All ayes. Motion carried. Mr. Piontek excused himself from the meeting.

Mr. Judlowe requested discussion on the District's **Treasury Report** and **Other Financials**. Mr. Stuhlman highlighted each report as submitted. It was noted on the AWR *Statement of Direct Expenses* for March, the *Building & Grounds* is over budget due to a 2022 expense for the air conditioning unit at the office. Mr. Judlowe requested staff to clarify where the water treatment plant backwash on the loss report is getting expensed; and if not, can it be included somewhere. Ms. Lehenbauer motioned to approve the **March Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

The **List of Bills** was reported as submitted, with no discussion. Mr. Sergent made a motion to approve the list of bills. Ms. Lehenbauer seconded. All ayes. Motion carried.

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Approve
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No discussion occurred for *Legal Report*.

The **Operations Report** was presented by Mr. Stuhlman as submitted. Regarding *Project Updates*, Mr. Bross will discuss further in his report. Water loss was further discussed, noting that additional leaks have been found to have been occurring for a while, and are now repaired. Staff is attempting to section off the district for further investigation. The TTHM limits exceedance was discussed, with the chlorine having been dialed down to lower; however, with warmer months coming, the residual and ammonia levels will need watched.

Mr. Stuhlman presented memo **Pump Purchase Request**. Upon discussion, motion was made by Ms. Lehenbauer to purchase two sampling pumps from Flynn Drilling in the amount of \$2,425. Mr. Sergent seconded. All ayes. Motion carried.

Moving on to memo **Large User Meter Purchase**, and upon discussion, Mr. Sergent motioned to approve purchases of the Mach 10-meter in the amount of \$1,420, as the need arises. Mr. Behl ^{RB} seconded. All ayes. Motion carried. *Remove - RB*

The **TTHM Notice of Violation** was previously discussed.

The **Engineer's Report** was reported by Mr. Bross as follows:

Water Main Replacements:

1A) Previously reported.

1B) Previously reported.

Norwoods WWTF:

2A) Reported as submitted.

2B) A location has been agreed upon, with Scott Brothers requesting the current ½ acre where the sand filter is located, be returned for their development. No issue foreseen as the sand filter will no longer be in use. A draft plat and description for legal is needed; no district funds anticipated for the location. Rates may be presented in June or July, waiting on grants to be determined. The board was assured the new facility will be large enough to serve all of Norwoods to include future development.

Mr. Sergent requested discussion on the next main replacement; Co Rd 258 and Centenary to Highway T are both candidates and Mr. Bross will bring approximate costs to next month's meeting.

For *Other Old Business*, discussion occurred on the **Realtor Comparative Market Analysis** received from Prestige Realtors at no cost to the district. For the land, approximately 10 acres are available for re-sale. That combined with the analyses of other properties, there is a potential for \$300,000 for building the shop and office on the water treatment plant land. Mr. Bross will provide a quote for a survey of the corner WTP land; and he will need the square footage and uses for the new building. Mr. Stuhlman will provide. Mr. Sergent motioned to establish a Building Fund starting in May and transfer \$5,000/month. Ms. Lehenbauer seconded. All ayes. Motion carried.

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Mr. Stuhlman provided the **Muni-Link Billing System Update** as submitted. The live date has been postponed to November in order to save on dual maintenance agreement fees.

Mr. Stuhlman reported the **Customer Requests for Adjustment** as submitted. Upon discussion, Mr. Sergent motioned to approve. Ms. Lehenbauer seconded. All ayes. Motion carried.

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn. Mr. Sergent motioned to adjourn the Open Regular session. Mr. Strode seconded. All Ayes. Motion carried. Meeting adjourned at 7:15 pm.


Ronda Caley Barton, District Clerk


Martin Judlowe, President