

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**February 28, 2023**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held February 28, 2023, at the district office, 3316 Market Street, Hannibal, MO beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Martin Judlowe; Vice-President, Michelle Lehenbauer; Directors, Danny Behl, Karla Strode, and Robert Sergent. Also present: District Treasurer, Nancy Morris; District Clerk, Ronda Barton; Alliance President, Tim Geraghty; Alliance Local Manager, Tyler Stuhlman; District Engineer, Mark Bross of Klingner & Associates. Guests included Steve Goehl and Brock Goehl of DA Davidson.

The meeting was called to order and presided over by President, Martin Judlowe.

Mr. Judlowe called for review of the January 24, 2023, Open Regular Session meeting minutes. Ms. Barton noted Mark Piontek should be included as attended; the amended minutes were submitted for signature. Mr. Judlowe made a motion to accept the amended **January 24, 2023, Open Regular Session** meeting minutes. Mrs. Strode seconded. All ayes. Motion carried.

DA Davidson representatives were addressed, with Mr. Steve Goehl outlining the steps and procedures and benefits of SRF funding for the Norwoods WWTF project. DA Davidson will be the municipal advisor for assistance. Fees for all parties involved was discussed and, in general will be 10% of the total of the loan of approximately \$350,000.

Mr. Judlowe requested discussion on the District's **Treasury Report** and **Other Financials**. Mr. Stuhlman highlighted each report as submitted. Ms. Lehenbauer motioned to approve the **January Financials** as submitted. Mrs. Strode seconded. All ayes. Motion carried.

The **List of Bills** was reported submitted, with no discussion. Mr. Sergent made a motion to approve the list of bills. Ms. Lehenbauer seconded. All ayes. Motion carried.

For *Legal Report*, the cost of water sales letter to Marion County water board has been sent. No action is expected.

The **Operations Report** was presented by Mr. Stuhlman as submitted. Discussion occurred regarding the Ralls County ARPA funds received in the amount of \$58,549.46. Requests to Marion County have been unsuccessful. Additional discussion occurred regarding water loss and the possibility of outdated meters causing such. Compound meters for large users are not available until July or August if ordered now.

02/28/23

Decision  
2-1

Mr. Stuhlman presented memo **Neptune Radio Read Meters** to include new software and data collector. Upon discussion, the total amount of \$44,556 to Schulte Supply Inc, was approved for purchase by Mr. Sergent. Ms. Lehenbauer seconded. All ayes. Motion carried.

Moving on to memo **Muni-Link Utility Billing System**. It was noted the amount budgeted for purchase of the new software has increased by \$1,000 to \$11,000 for 2023. After discussion regarding the potential costs for statement billing once the new system in place, Mr. Sergent motioned to approve the software purchase only. Mrs. Strode seconded. All ayes. Motion carried.

Final memo, **2012 Truck Replacement**, was presented and upon discussion, Mr. Stuhlman will submit bids for a new utility truck at the March meeting.

The **Engineer's Report** was reported by Mr. Bross as follows:

*Water Main Replacements:*

1A) Sunnyside main replacement reported as submitted.

1B) Barnard Rd/Bailey Bridge main replacement previously discussed. Other locations for future replacements were discussed with Highway T, County Road 258, and Springview Trail being foremost.

*Norwoods WWTF:*

2A) Reported as submitted. Upon discussion, Mr. Behl motioned to approve the Engineering Services agreement for the project in the amount of \$44,000. Mrs. Strode seconded. All ayes. Motion carried.

3A)TTHM assisting staff was reported as submitted.


There was no *Other Old Business*.

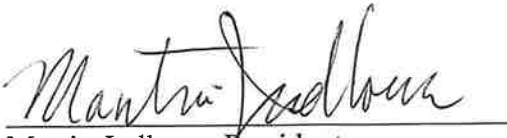
For *Other New Business*, Mr. Stuhlman submitted the **Customer Requests for Adjustment** and reported . Discussion regarding the Juette request occurred, with staff noting a leak recurrence not adjustable without meeting attendance. Mr. Behl motioned to approve the requests, minus Mr. Juette. Mr. Sergent seconded. All ayes. Motion carried. The board advised he will require a complete service line replacement to qualify for the adjustment.

The **Annual Destroyed Records** was reported as submitted. Mr. Sergent motioned to approve. Mrs. Strode seconded. All ayes. Motion carried.

Mr. Judlowe requested consideration of building a new shop and office in the future. Upon discussion, staff will analyze funds available to establish a "building fund" for monthly transfer.

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn. Mr. Sergent motioned to adjourn the Open Regular session. Mr. Behl seconded. All Ayes. Motion carried. Meeting adjourned at 7:28 pm.

  
Ronda Caley Barton, District Clerk

  
Martin Judlowe, President

02/28/23