

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**December 27, 2022**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held December 27, 2022, at the district office, 3316 Market Street, Hannibal, MO beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Martin Judlowe; Vice-President, Michelle Lehenbauer; Directors, Danny Behl, Karla Strode, and Robert Sergent. Also present: District Treasurer, Nancy Morris; District Clerk, Ronda Barton; Alliance Local Manager, Tyler Stuhlman; and District Engineer, Mark Bross of Klingner & Associates. Guest included customer, Elliott Morris.

The meeting was called to order and presided over by President, Martin Judlowe.

Mr. Judlowe called for review of the November 22, 2022, Open Regular Session meeting minutes. Mr. Sergent made a motion to accept the **November 22, 2022, Open Regular Session** meeting minutes. Mr. Behl seconded. All ayes. Motion carried.

Mr. Judlowe requested discussion on the District's **Treasury Report** and **Other Financials**. Mr. Stuhlman highlighted each report as submitted. Mr. Behl motioned to approve the **November Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

The **Account Resolutions memo** was reported as submitted. Discussion occurred on interest bearing options for the new accounts as well as existing accounts. Staff will be analyzing for such in order to obtain the best rates. Mr. Behl motioned to accept the four **Resolutions** as submitted. Mrs. Strode seconded. All ayes. Motion carried.

The **List of Bills** was reported submitted. Upon discussion, Mr. Sergent made a motion to approve the list of bills. Mr. Behl seconded. All ayes. Motion carried.

The **Available for Write-Off List** was reported as submitted. Upon discussion, Mr. Behl motioned to approve in the amount of \$1,128.55. Mr. Sergent seconded. All ayes. Motion carried.

The **Three-Year Audit Proposal** was submitted and upon discussion, Mr. Sergent motioned to approve the proposal received from Wade Stables PC for FY 2022, 2023, and 2024.

For *Legal Report*, the **Candidate Filing Results memo** was submitted. In April 2023, Aaron Ball will serve as the director for sub-district #3; and Joseph Strode for sub-district #4.

The **Operations Report** was presented by Mr. Stuhlman. He reported the Barnard/Bailey Rd project is now complete. Once all needed documentation is complete, will send to Ralls County

12/27/2022

Approved  
2-1

commissioners for ARPA funds reimbursement. He also noted the decrease in sales which is due to Continental Cement repairing long-running leaks, as well as the low side of the compound meter not registering. A replacement head was on the shelf, and another is ordered. Bill adjustments have been made and should be accurate going forward. Lastly, a Notice of Violation for exceedance of TTHM levels in the July through September 2022 averaging period, will be sent out to all customers. A plan is in place to continue meeting the limits, as we have been for the last two months.

The **Engineer's Report** was reported by Mr. Bross as follows:

*Water Main Replacements:*

1A) Sunnyside main replacement reported as submitted. The crop damage payment in the amount of \$3,159.00 was previously approved on the **List of Bills**.

1B) Barnard Rd/Bailey Bridge main replacement, was previously updated as now complete. The **Pay Request** submitted is for ½ of the project. Ms. Lehenbauer motioned to approve board president's signature on the **Pay Request** to Lake Construction in the amount of \$34,077.60. Mrs. Strode seconded. All ayes. Motion carried.

*Norwoods WWTF:*

2A) Reported as submitted. Klingner and district staff will meet with DNR within the next couple of weeks.

*General Services Agreement:*

3A) Reported as submitted, with no increase. The amount of \$210.00 monthly remains the same as in several previous years. Mr. Sergent motioned to approve the Klingner & Associates **General Services Agreement**. Ms. Lehenbauer seconded. All ayes. Motion carried.

There was no *Other Old Business*.

For *Other New Business*, Mr. Stuhlman submitted the **Customer Requests for Adjustment**. Upon discussion, Mr. Sergent motioned to approve as submitted. Mr. Behl seconded. All ayes. Motion carried.

No *Other and Informational* discussion occurred.

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn. Mr. Behl motioned to adjourn the Open Regular session. Mr. Sergent seconded. All Ayes. Motion carried. Meeting adjourned at 7:05 pm.

  
Ronda Caley Barton, District Clerk

  
Martin Judlowe, President