

**Public Water Supply District # 1**  
**Of Ralls County, Missouri**  
**Open Regular Session Board of Directors Meeting**  
**May 24, 2022**

The Open Regular Session of the Board of Directors of Public Water Supply District No. 1 of Ralls County, Missouri was held May 24, 2022, at the district office, 3316 Market Street, Hannibal, MO beginning time 6:30 p.m. Ronda Barton attested that notice of the meeting was duly and timely posted.

The following were present by Roll Call: President, Martin Judlowe; Vice-President, Michelle Lehenbauer; Directors, Danny Behl, Karla Strode, and Robert Sergent. Also present were District Treasurer, Nancy Morris; District Clerk, Ronda Barton; Alliance Vice-President, Tony Sneed; Alliance Local Manager, Tyler Stuhlman; District Engineer, Mark Bross of Klingner & Associates; District Attorney, Mark Piontek of Sandberg Phoenix & VonGontard P.C.

The meeting was called to order and presided over by President, Martin Judlowe.

Mr. Judlowe called for review of the April 26, 2022, Open Regular Session meeting minutes. Having no questions or discussion, Mr. Sergent motioned to accept the **April 26, 2022, Open Regular Session** meeting minutes. Mrs. Strode seconded. All ayes. Motion carried.

Mr. Judlowe requested discussion on the District's **Treasury Report** and **Other Financials**. Mr. Sneed highlighted each report as submitted. Mr. Behl motioned to approve the **April Financials** as submitted. Mr. Sergent seconded. All ayes. Motion carried.

The **List of Bills** was submitted, with Mr. Sergent making a motion to approve the list of bills with no further discussion. Mr. Behl seconded. All ayes. Motion carried. It was noted item #11 was discussed at the April meeting to move a district meter to avoid service line leaks while installing a second meter at the same location; the second meter customer reimbursed all but \$2,653 of the total.

The **Series 2019B Fund Disbursement** was reviewed, noting the pay request is for parts only for the Sunnyside main replacement. Mr. Sergent motioned to approve the board president's signature. Mr. Behl seconded. All ayes. Motion carried.

For the *Legal Report*, Mr. Piontek outlined the **Water Usage Data Agreement** which will compensate the district in the annual amount of \$1,641.21, based on a reasonably estimated cost of services provided. Mrs. Strode motioned to approve the agreement. Mr. Sergent seconded. All ayes. Motion carried. Furthering *Legal* items, the mutual customers', **Termination of Water Service Agreement** will provide protection from liabilities and lost revenue when doing so; in addition, the fee for such was increased from \$25 per disconnect to \$60. Mr. Behl motioned to approve the agreement. Mrs. Strode seconded. All ayes. Motion carried.

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Decision  
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The **Operations Report** was presented by Mr. Stuhlman as submitted. It was noted that AWR has already begun the EPA's Federal Lead and Copper Rule, with a final reporting date of October 2024.

The **Engineer's Report** was reported by Mr. Bross as follows:

*Water Main Replacements:*

1A) Reported as submitted. Mr. Sergent motioned to execute the contract agreement with C&S Companies in the amount of \$142,567.50 for the Sunnyside Main Replacement. Mrs. Strode seconded. All ayes. Motion carried. There is a 120-day contract time. Mr. Sergent motioned to issue the Notice to Proceed with C&S Companies for the project, along with the board president's signature. Mr. Behl seconded. All ayes. Motion carried.

*Norwoods WWTF:*

2A) Discussion occurred on available funding, including a commitment amount for ARPA grants, with the board agreeing to commit \$10,000. Further required items include documents to be signed and an RFQ notice for engineering. Upon discussion Mr. Sergent motioned to proceed with funding on the plant. Mr. Behl seconded. All ayes. Motion carried.

*Water Systems Improvements with ARPA/Infrastructure Bill funding - Discussion:*

3A) Reported as submitted. Once Sunnyside is completed, will return to Ralls County commissioners, as they were previously agreeable.

For *Other Old Business* **Customer Bill Printing Options** were discussed. Upon doing so, the board agreed to leave the verbiage off for now.

For *Other New Business*, Mr. Stuhlman submitted the **Customer Requests for Adjustment**. Upon discussion, Mr. Behl motioned to approve as submitted. Mr. Sergent seconded. All ayes. Motion carried.

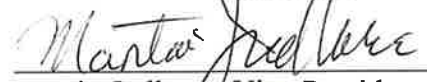
Furthering *Other New Business*, **Banking Signature Cards** were provided, and discussion occurred as submitted on the memo, with a request for the board president and the treasurer to be emailed when changes should occur. Mr. Sergent motioned to approve the manager and the clerk be added to the cards for internet banking requirements. Ms. Lehenbauer seconded. All ayes. Motion carried.

Continuing *Other New Business*, Mr. Sergent motioned to pay the treasurer \$50 attendance fees, not to exceed more than two meetings per month. Ms. Lehenbauer seconded. All ayes. Motion carried.

Furthering *Other New Business*, discussion occurred regarding revising the office hours to close at 4:00 p.m. Staff will do so, to be effective August 1<sup>st</sup> to allow two months' notice for customers.

Having no further items for discussion, Mr. Judlowe requested a motion to adjourn. Mr. Sergent motion to adjourn the Open Regular session. Mr. Behl seconded. All Ayes. Motion carried. Meeting adjourned at 7:20 pm.

  
Ronda Caley Barton, District Clerk

  
Martin Judlowe, Vice-President

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